Facility: Brookdale Administrative Offices
Main Office, Police and L&F Office

Background

RAC staff conducted an access audit of the Main Office. Their findings are below.

*This site includes only the main administration building. We believe the recommendations below are integral to compliance by the District with the title II program access test.*

1.1 Parking - [CHECKLIST] access aisle at police building 5’ BD3a; stall next to grass needs restriping (checklist); slope in the stall at police station 3.8% BD3, BD3a; main lot – crack in stall BD7, BD7a; signs low – 46” at police station BD4; 47.75” in front of building BD5; 48.5” in main lot BD6, BD6a

Recommendations:

1.1.1 Compliant Signage
1.1.1.1 Raise existing accessible parking signs so lowest end of bottom sign is min 60” aff as a smart practice (BD4, BD5, BD6, BD6a).

1.1.2 Surface
1.1.2.1 Repair or correct slope of parking space and access aisle to max 2% in any direction (BD3, BD3a).
1.1.2.2 Resurface stalls in main lot to repair cracks (BD7, BD7a).

1.1.3 Parking Spaces
1.1.3.1 Repaint stalls and access aisles to 8’ each, or 11’ and 5’ as an alternative van stall (BD3a, checklist).

1.2 Exterior Accessible Route - [CHECKLIST] AR lacks marking path at vehicular way crossing (checklist); CIL - .5" in the stall closest to admin entry BD13, BD13a; .5" from parking to island BD15, BD15a; 1” gap BD8, BD8a; .75” at land and facilities entry at pavers BD11, BD11a, BD12, BD14; cross slopes – 2.5% BD9, BD9a, BD10, BD10a

Recommendations:

1.2.1 Surface
1.2.1.1 Correct or fill gaps along AR (BD8, BD8a, BD11, BD11a, BD12, BD14).
1.2.1.2 **Repair, bevel, or ramp** CIL along AR (BD13, BD13a, BD15, BD15a).

1.2.1.3 **Correct or repair** sidewalk cross slope along AR to max 2% (BD9, BD9a, BD10, BD10a).

1.2.3 **Transitions**

1.2.3.2 **Create lined cross walk** where pedestrian pathway crosses through vehicular traffic as a smart practice (checklist).

1.3 **Exterior Entry Signage** - [CHECKLIST] entry lacks signage designating accessible entry **BD139**

**Recommendations:**

1.3.1 **Entry Signage**

1.3.1.1 **Mount compliant signage** at entrance designating it as accessible (BD139).

1.3.1.2 **Mount compliant signage** at inaccessible entrances directing patrons in wheelchairs to accessible entrance (checklist)

1.4 **Exterior Entry Doors** - [CHECKLIST]

Maneuvering Clearance: NE cubicle area – cement pad too small **BD17**; SE cubicle area – desk and storage (checklist); rear exit – 16” on pull side **BD36b, BD36c**;

Door Width: rear exit – 31” **BD36, BD36b**

Overhead Clearance: conference room – 79” (checklist)

Change in Level: .5” at cubicle area exits **BD16, BD16a**; rear exit 1” **BD36a, BD36b**

Series of Doors: clearance at rear exit only 22” **BD37, BD37a**

LBF: 4 of 5 doors exceed 8.5 lbf to open (checklist)

Closer: 4 of 5 doors close too fast (checklist)

**Recommendations:**

1.4.1 **Maneuvering Clearance**

1.4.1.1 **Relocate storage, furniture, and other obstacles** to create adequate 60” maneuvering space around doors, in the alternative, make the above correction and designate the NE exit as the emergency exit (checklist)
1.4.1.2 **Widen** pathway approaching NE cubicle entry and rear exit to extend 18” beyond latch side of door for adequate maneuvering clearance (BD17, BD36b, BD36c).

1.4.2 **Door Width**
1.4.2.1 **Widen doors to 32”** at rear exit (BD36, BD36b).

1.4.3 **Overhead Clearance**
1.4.3.2 **Leave as is** the door clearance and cite construction tolerance (checklist).

1.4.4 **Change in Level**
1.4.4.1 **Repair, bevel, or ramp CIL** at 3 door entries to be max .25” (BD16, BD16a, BD36a, BD36b)

1.4.8 **LBF**
1.4.8.1 **Inspect, adjust, and maintain** 8.5 lbf to open exterior doors (checklist).

1.4.9 **Closing Speed**
1.4.9.1 **Inspect, adjust, and maintain** closing speed on door closers so that doors do not close to 3” faster than 3 seconds when started at 70 degrees (checklist).

1.5 **Elevator or Lift** - [CHECKLIST] lift lacks standby power (checklist); lift platform only 30” by 47” BD119, BD119a; chairs in AR to lift on upper level BD57a, BD57b

**Recommendations:**

1.5.6 **Auxiliary Power**
1.5.6.1 **Provide** standby power to the lift in the event of a power outage (checklist).

1.5.7 **Interior Dimension**
1.5.7.1 **Leave as is**, lift interior dimension as correction is technically infeasible (BD119, BD119a).

1.6.4 **Accessible Routes**
1.6.4.1 **Relocate chairs** on upper level to be out of AR of the lift door (BD57a, BD57b).
1.6 Interior Accessible Route and Doors (includes common areas and stairs)

Maneuvering Clearance: paper storage lacks 48” clearance BD18, BD18a on ext., storage on int. BD19; mechanical room – furnace (checklist); Director of Operation’s office 16% slope BD25, BD25a; hall only 40” wide BD26; Director of Operation’s mechanical room – no entry BD27, BD27a; Director of Finance’s office – 40” wide hall (checklist); Customer Service Specialist’s storage – int. small, ext. has 40” hall BD28; W RR – ext. hall 40”, 2.9% slope BD31, BD31a; conference room coat rack BD32; mechanical in conference – furnace on int. (checklist); server room – file cabinet BD34, BD34c; pipe closet and plan equipment – no entry (checklist); Communications closet – storage BD39a; P&D closet – 4.4% slope BD41, BD41a; hall closet – 44.75” exterior BD43b, BD43c; 28” interior BD43, BD43a; mechanical P&D – furnace BD45a; mechanical comm. – storage (checklist); mechanical admin. – furnace and 3.4% slope BD46, BD46a; Communications – cabinet BD49; Executive Assistant’s – stairs – cabinets BD50, BD50a; Ex. Assistant’s closet – storage BD51a; Executive Assistant’s to Executive Director’s 9” pull side BD52; Executive Assistant’s furnace BD53a; Executive Director’s bathroom – sink BD54b; Executive Director’s – 41” wide BD55, BD55a; elevator closet – no entry (checklist); elevator door UL – chairs BD57a, BD57b

Door Width: paper storage 27” BD21; mechanical room 29”(checklist); Director of Operation’s mechanical room and storage 30” (checklist); Customer Service Specialist’s storage 28” (checklist); mechanical in conference 29” (checklist); kitchen closet 21.75” BD33, BD33a; server room 29.5” BD34b, BD34c; pipe closet 21.5” BD38; plan equipment 29.5” (checklist); Communications Closet 27.5” BD39; P&D closet 31” BD40; hall closet 22” (checklist); P&D mech 28.5” BD44; mechanical comm. – 29” BD48; safe closet – 21” BD47; mech admin. – 29” BD46a, BD46c; Executive Assistant’s closet 27” BD51, BD51a; Executive Assistant’s mech 28.5” BD53, BD53a, Executive Director’s bathroom – 28.75” BD54, BD54a; elevator closet 22” BD56

Overhead Clearance: paper storage and mechanical room 78.5” BD20; hall to cubicle 79.25” BD24, BD24a; Director of Operation’s office and Director of Operation’s mech 79.5” BD27, BD27a; mech in conference and server room 79.25” BD34a, BD34c; P&D closet 78.5” BD40a; P&D mechanical 79” BD44a; mechanical comm. – 79” BD48a; safe closet 70” BD47a; mech admin – 79” BD46a, BD46c; elevator doors UL and LL – 79” BD57

Change in Level: paper storage 8” BD22; mechanical room 6.75” BD23; main entry 1” BD29, BD29a; rear exit from kitchen .75” BD35; P&D mechanical 1” BD45, BD45a; mechanical admin. – 1.5” BD46; Executive Director’s hallway 7.25” BD55b, BD55c; men’s restroom - .5” (loose transition strip) BD113

Gaps: grout missing in front entry tiles BD29b, BD29c

Hardware: P&D closet – twist lock BD40b; safe closet BD47b, BD47c
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Series of Doors Clearance: rear exit from kitchen, rear exit from plan 37.25” BD35a, BD35b; pipe closet, plan equipment 22” BD37, BD37a

Surface: not smooth at P&D closet BD42, BD42a

LBF: 11 of 15 exceed 5 lbf to open (checklist)

Closer: 5 of 16 close too fast (checklist)

Interior: running slope - 5.5% into cubicle room BD123, BD123a; 6% to lift on second floor BD127, BD127a; cross slope – 2.9% BD121, BD121a and 3% BD126, BD126a into admin.; 2.5” CIL into admin BD120; gaps in tiles BD124, BD124a; arched doorway into P&D at 74” on sides BD125, BD125a; no designated AOR (checklist)

Stairs: Both: lack detectable warning BD128; lack handrails on both sides BD128a, BD133a; lack bottom BD129, BD129a, BD134, BD134a and top extensions BD130, BD133a; handrail height 31.5” at main BD131, BD131a; 30.5” at directors BD135, BD135a; grip surface fails BD137

Main: handrail not continuous on switchback (checklist); has newel posts BD132

Directors: treads 10” BD133, BD133a; handrail not continuous BD134, BD134a; 1” clearance between rail and wall BD136, BD136a

Ramp: bottom run slope 9.4% BD114, BD114a; file cart in bottom landing BD115; landing that changes direction only 57” deep BD116, BD116a; handrail has decorative post that interrupts surface BD118; lack bottom extension (checklist)

Recommendations:

1.6.1 Clearance
1.6.1.1 Move partition walls by 4” to provide 48” MC to paper storage (BD18, BD18a).

1.6.1.1 Relocate storage, furniture, and other obstacles to create 60” maneuvering space around doors (BD19, BS32, BD34, BD34c, BD39, BD49, BD50, BD50a, BD51a, BD52, BD57a, BD57b).

1.6.1.1 Relocate file cart at bottom of ramp to provide maneuvering clearance (BD115)

1.6.2 Interior Doors
1.6.2.1 Replace doors with ones with 32” clear width as noted (BD21, BD33, BD33a, BD34b, BD34c, BD38, BD39, BD48, BD47, BD46a, BD46c, BD51, BD51a, BD53, BD53a, BD54, BD54a, BD56).
1.6.2.1 **Widen** doorway, if technically feasible, to provide clear width of 32” at 80” overhead at arched doorway and install cane detectable warning at floor level (BD125, BD125a).

1.6.2.1 Narrow hallway through lower level offices and Executive Director’s office fail 48” clearance for approach to doorways, **leave as is** as corrections are technically infeasible (BD26, BD28, BD43a, BD43b, BD43c, BD55, BD55a).

1.6.2.2 **Replace doors** with ones with 80” clearance (BD20, BD24, BD24a, BD27, BD27a, BD34a, BD34c, BD40a, BD44a, BD48a, BD47a, BD46a, BD46c, BD57).

1.6.2.3 **Replace hardware** with lever hardware as noted (BD40b, BD47b, BD47c).

1.6.2.4 **Inspect, adjust, and maintain** 5 lbf to open interior doors (checklist).

1.6.2.5 **Leave as is**, closet maneuvering clearance, mech room and Executive Director’s restroom, correction is technically infeasible (BD27, BD27a, BD45a, BD53a, BD54b).

1.6.2.5 **Inspect, adjust, and maintain** closing speed on door closers so that doors do not close to 3” faster than 3 seconds when started at 70 degrees (checklist).

1.6.2.6 **Remove and rehang doors** to swing outward rather than inward to provide series of doors clearance at doors indicated (BD35a, BD35b, BD37, BD37a).

1.6.2.7 **Replace** P&D closet door with one having a smooth surface (PD42, PD42a).

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1.6.3 **Floor Surface**

1.6.3.1 **Repair, bevel, or ramp CIL’s** at 6 door entries to max .25” (BD29, BD29a, BD35, BD45, BD45a, BD46d, BD55, BD55c, BD113).

1.6.3.1 **Leave as is** CIL to paper storage and mechanical, room size does not allow for appropriate ramp access, correction is technically infeasible (BD22, BD23).

1.6.3.3 **Correct or repair** tiles in front entry to eliminate gaps (BD29b, BD29c).

1.6.3.3 **Repair tiles** to eliminate gaps (BD124, BD124a).

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1.6.4 **Interior Routes**

1.6.4.1 **Correct or repair slope** at doorway landing to max 2% in any direction for level CFS (BD25, BD25a, BD31, BD31a, BD41, BD41a, BD46, BD46a).

1.6.4.2 **Correct or repair** running slope along AR to max 5% where feasible (BD123, BD123a, BD127, BD127a).

1.6.4.3 **Correct or repair** cross slope along AR to max 2% where feasible (BD121, BD121a, BD126, BD126a).
1.6.4 Repair, bevel, or ramp CIL along AR into admin area (BD120).

1.6.4.12 Provide signage designating the upper level exterior stairway as the area of rescue assistance from the conference room (checklist).

1.6.5 Ramps
1.6.5.1 Correct slope of ramp to max 8.33% (BD114, BD114a)
1.6.5.2 Widen landing on ramp where it changes directions to 60" deep, if feasible (BD116, BD116a)
1.6.5.3 Install a continuous handrail along the ramp from the top to the bottom at 34" to 38" aff with 12" extension on the bottom (BD118).

1.6.6 Stairs
1.6.6.1 Install detectable warning strip on top tread of each stairway (BD128, checklist).
1.6.6.2 Install handrails on both sides of stairway, mounted 34" to 38" aff with top and bottom extensions and assure they are continuous (BD128a, BD133a, BD129, BD129a, BD134, BD134a, BD130, BD130a, BD131, BD131a, BD135, BD135a).
1.6.6.2 Replace handrails with ones with grip surface 1.25 to 2" in diameter (BD137) and mounted min 1.5" from side wall (BD136, BD136a) and not interrupted by newel posts or other obstructions (BD137).
1.6.6.4 Correct tread depth on Executive Directors stairs to be 11" minimum and consistent (BD133, BD133a).

1.7 Service Counter - [CHECKLIST] side counter accessible, needs signage BD122

Recommendations:
1.7.1 Service Counter
1.7.1.3 Mount signage at front counter directing patrons in wheelchairs to lower side counter (BD122).

1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) - [CHECKLIST]

- Clear Floor Space: conference – garbage at light BD68; tables at fire extinguisher BD69
- Reach Range: window locks at 55" BD71, BD71a; coat hanger 56.5" BD70
- Sink: 36" aff and no knee clearance BD72, BD72a
Recommendations:

1.8.1  Accessible Route
1.8.1.5  **Relocate storage** in CFS at fixtures and operable parts (BD68, BD69).

1.8.4  Sink
1.8.4.2  **Lower sink height to max 34” af” (BD72, BD72a).
1.8.4.4  **Remove** base cabinets to provide knee clearance.

1.8.5  Operating Mechanisms
1.8.5.1  **Lower operating mechanisms** in conference room to max 48” af” to the highest operable part (BD71, BD71a, BD70)

1.9  Employee Offices and Spaces - [CHECKLIST]

36” Access Aisle: paper storage BD58; mechanical BD59; cubicle room BD60; Dir. of Operation’s room BD63, BD63a; Customer Service Specialist’s storage BD67, BD67a; mechanical off conference (checklist); server room BD73, BD73a; comm. closet BD77; mechanical rooms – storage (checklist); admin. mechanical – storage BD80, BD81

60” Turning Space: paper storage, mechanical room, cubicle room, Dir. of Operation’s storage (checklist); Customer Service Specialist’s storage, mechanical off conference, server room (checklist); closest and mechanical in P&D and communications (checklist); admin. mechanical (checklist)

80” Overhead: Customer Service Specialist’s storage – angled ceiling BD66

Protruding Objects: mechanical room – pipe BD59a; cubicle room- coat rack BD61; server – 6” electrical panel BD74, BD74a; admin – shelf BD79, BD79a; comm. – mantel BD85

Gaps: missing tiles in comm. closet BD78; admin. .75” BD83, BD83a; communication 1” BD86, BD86a; loose brick BD87

Clear Floor Space: mechanical room – storage (checklist); cubicle room – thermostat BD62, BD62a; server – entire room (checklist); closets and mechanical in P&D and comm. (checklist); admin mechanical – storage (checklist)
Reach Range: mechanical room – switches/valves (checklist); cubicle room – coat rack BD61 and thermostat BD62, BD62a; Dir. of Operation’s storage – light switch BD64, BD64a; Dir. of Finance’s office – coat hook BD65; mechanical in conference light pull chain requires grasp to operate (checklist); server room- panels BD75; P&D key box BD76, BD76a; admin – fire extinguisher BD84; communication – 78” to radio BD88

Recommendations:

1.9.2 60” Turning Space
1.9.2.1 Employee only areas permit approach, entry, and exit; relocate obstacles to create turning space of 60” in rooms indicated (checklist).

1.9.5 Clear Floor Space
1.9.5.1 Employee only areas permit approach, entry, and exit, relocate obstacles such as tables and chairs to create AR through rooms indicated (BD60, BD63, BD73, BD73a, BD77, BD80, BD81).

1.9.8 Leave As Is
1.9.8.1 Leave as is, mechanical room and storage rooms, correction is technically infeasible (BD58, BD59, BD67, BD67a, checklist).
1.9.8.2 For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (BD66, BD61, BD74, BD74a, BD79, BD79a, BD85, BD78, BD83, BD83a, BD86, BD86a, BD87, BD62, BD62a, BD64, BD64a, BD75, BD76, BD76a, BD84, BD88, checklist.)
1.9.8.2 Leave as is, single user restrooms, Executive Directors is exempt.
1.9.8.2 Provide modified door opener for the fridge in Kitchen if an employee with a disability works here (BD94).

1.10 Assembly Areas – not applicable

1.11 Restrooms - [CHECKLIST-MULTI] Both: signage mounted incorrectly (checklist); mirrors high- Men’s 42.5” BD107, BD107a, Women’s 42” BD95, BD95a; grab bars high – Men’s 37.25” BD111, BD111a, Women’s 36.75” BD96, BD96a; stall door does close to full close (checklist); floor slopes by drain – Men’s 4.8% BD112, BD112a; Women’s 5.2% BD99, BD99a

Men’s: urinal high at 24” BD108; lacks CFS BD109; controls high at 50” BD110
Women’s: hook high (checklist); flush on closed side BD97; stall not deep enough for inward swinging door (checklist); AR reduces to 31.5” between trash and stall BD98

NOTE: upper level restroom not accessible, dimensions too small for modification BD100; Executive Director’s office restroom not accessible, private RR exempt BD54b

Recommendations:

1.11.1 Compliant Signage
1.11.1.1 Acquire and mount signage with access symbol mounted on wall, latch side of door, 60” aff to middle of sign (checklist).

1.11.1.2 Mount signage at upper level restroom directing patrons to the accessible restrooms on the first level (BD100, BD54b).

1.11.2 Mirror
1.11.2.1 Lower mirror so reflective surface is max 40” aff (BD107, BD107a, BD95, BD95a).

1.11.4 Toilets/Urinals
1.11.4.1 Replace toilet tank with one with flush mechanism on open side, or in the alternative, install an auto flush unit (BD97).
1.11.4.3 Lower urinal so rim height is max 17” aff, flush control is max 44” aff and widen CFS to min 30” clear width (BD108, BD109, BD110).
1.11.4.5 Remount rear grab bars in accessible stalls to 33” to 36” aff (BD111, BD111a, BD96, BD96a).
1.11.4.6 Remount side grab bars in accessible stalls to 33” to 36” aff (BD111, BD111a, BD96, BD96a).
1.11.4.8 Lower hook in women’s multi-user accessible stalls to max 48” aff (checklist).
1.11.4.11 Remount women’s stall door to swing outward (checklist).
1.11.4.11 Adjust stall doors to be self closing to full close (checklist).

1.11.5 Trash Receptacle
1.11.5.1 Replace trash container with one with slimmer profile, allowing for min 32” to 36” AR through the restroom (BD98).

1.11.10 Floor Surface
1.11.10.2 Correct slope of floor to max 2% in any direction for level floor (BD112, BD112a, BD99, BD99a).
1.12  **Kitchen** - [CHECKLIST] sink high at 36.5", no knee clearance BD89, BD89a; AED BD92, BD91a, first aid BD90, BD90a and MSDS book BD91, BD91a protrude; light switch high over counter BD93, BD93a; fridge door difficult to open BD94

**Recommendations:**

1.12.4  **Sink**
   1.12.4.4  **Remove** base cabinets to provide knee clearance and lower sink height to max 34" aff (BD89, BD89a).

1.12.2  **Accessibility Route**
   1.12.2.4  **Relocate protruding objects** in kitchen or place cane detectable warning at foot of AED and MSDS book (BD90, BD90a, BD91, BD91a).

1.12.3  **Counter/Work Space**
   1.12.3.2  **Lower** light switch to max 44” aff for forward reach over counter (BD93, BD93a).

1.13  **Locker Rooms** – not applicable

1.14  **Aural and Visual Alarms** - [CHECKLIST] no alarms present (checklist)

**Recommendations:**

1.14.1  **Audible and Visual Alarms**
   1.14.1.2  **Upon renovation** install audible and visual alarms in all rooms and spaces (checklist).

1.15  **Directional and Permanent Space Signs** - [CHECKLIST] signs mounted in incorrect location BD138; exit signs lack Braille signage (checklist); some signs have storage in CFS; entry not designated BD139

**Recommendations:**

1.15.1  **Compliant Signage**
   1.15.1.1  **Mount compliant signage** at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted at 60" to the middle of the sign and on the latch side of the door (checklist).
   1.15.1.3  **Create template for signs** that addresses height of sign, size of characters, location of Braille, and other requirements (checklist).
   1.15.1.4  **Implement a sign revision program** throughout the building, discriminating between directional signs and signs for permanent spaces (checklist).

1.16  **Other** – not applicable
Facility: Brookdale Administrative Offices
Birches (Police and L&F Offices)

Background

District staff conducted an access audit of the Birches (Police and L&F Offices). This building’s primary use is Employee Offices and Spaces. Public is directed to the Main Offices as it is designated as accessible. Our findings are below.

1.1 Parking

Recommendations: See Main Office

1.2 Exterior Accessible Route

Recommendations: See Main Office

1.3 Exterior Entry Signage - [CHECKLIST] entry lacks signage designating accessible entry

Recommendations:

1.3.1 Entry Signage
1.3.1.1 Mount compliant signage at entrance designating it as accessible.
1.3.1.2 Mount compliant signage at inaccessible entrances directing patrons in wheelchairs to accessible entrance.

1.4 Exterior Entry Doors - [CHECKLIST] Public exterior doors are compliant. No action required.

1.5 Elevator or Lift – not applicable

1.6 Interior Accessible Route and Doors [CHECKLIST-DOORS] [CHECKLIST-INTERIOR] [CHECKLIST-RAMP]

Maneuvering Clearance  48” and 40” maneuvering clearance around public restroom and conference room door.

Overhead Clearance  78” head clearance at conference room door. Pitch of ceiling/walls in conference room less than 80”.

Ramp: 10.2% slope; top landing is only 48” and bottom landing is only 58”; handrails do not extend 12” beyond top or bottom of ramp.

Recommendations:
1.4.1 Maneuvering Clearance
1.4.1.1 Relocate storage, furniture, and other obstacles to create adequate 60" maneuvering space around public restroom and conference room doors (checklist).

1.4.3 Overhead Clearance
1.4.3.1 Replace conference room door with door that has 80” overhead clearance.
Conference room ceiling/walls low pitch is less than 80”, leave as is, technically infeasible.

1.6.4 Accessible Route
1.6.4.7 Relocate storage, furniture and other obstacles to create clear floor space around lights fixtures, thermostat and outlets.
1.6.4.16 Upon renovation install audible and visual alarms in all rooms and spaces (checklist).

1.6.5 Ramps
1.6.5.1 Correct slope of ramp to max 8.33%
1.6.5.2 Move filing cabinets at top of landing to get 60” landing.
Bottom landing, leave as is, technically infeasible.
1.6.5.3 Replace handrail to extend 12” beyond top and bottom of ramp, if feasible.

1.7 Service Counter – not applicable

1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) - [CHECKLIST] This building’s primary use is Employee Offices and Spaces. Public is directed to the Main Offices as it is designated as accessible.

1.9 Employee Offices and Spaces - [CHECKLIST]

36” Access Aisle:
60” Turning Space
80” Overhead:
Protruding Objects
Gaps:
Clear Floor Space
Reach Range:

Recommendations:

1.9.1 36” Access Aisles
1.9.5.1 Employee only areas permit approach, entry, and exit, relocate obstacles such as tables and chairs to create AR through rooms indicated.
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**1.9.2  60” Turning Space**

**1.9.2.1** Employee only areas permit approach, entry, and exit; **relocate obstacles** to create turning space of 60” in rooms indicated (checklist).

**1.9.8  Leave As Is**

**1.9.8.1** Leave as is, mechanical room and storage rooms, correction is technically infeasible.

**1.9.8.2** For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here.

**1.10 Assembly Areas** – not applicable

**1.11 Restrooms** - [CHECKLIST] the centerline of the water closet exceeds the max. 18”; rear grab bar is not mounted properly centered over toilet.

**NOTE:** Police Chief’s and Land & Facilities Manager office restrooms not accessible, private RR exempt.

**Recommendations:**

**1.11.4 Toilets/Urinals**

**1.11.4.4** Center line of toilet is 20” from wall, should not exceed 18”, move toilet 2”.

**1.11.4.5** Remount rear grab bar in accessible stalls to 12” min on one side and 24” min on the other side of centerline of wc.

**1.12 Kitchen** - [CHECKLIST] Sink: only one and it is not accessible. Rim is 39”. Hardware requires tight pinch; no knee or toe clearance; no clear floor space around sink, and other appliances; freezer is non-compliant; only 34” wide access aisle; no 60” wide or T-shaped space; outlets are out of reach range; no visual/audible alarm.

**Recommendations:**

**1.12.8** Multiple deficits in this room are infeasible do to the size of the room itself, leave as is employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here.

**1.13 Locker Rooms** – not applicable

**1.14 Aural and Visual Alarms** - [CHECKLIST] no alarms present (checklist)

**Recommendations:**

**1.14.1 Audible and Visual Alarms**
Upon renovation install audible and visual alarms in all rooms and spaces (checklist).

Directional and Permanent Space Signs - [CHECKLIST-SIGNAGE] entry not designated

Recommendations: See section 1.3

Other – not applicable
Facility: Land & Facilities Construction Shop - Pleasant Valley

Background
District staff conducted an access audit at the Land & Facilities Maintenance Shop at Pleasant Valley. This building is for employees only. Our findings are below.

1.1 Parking – [CHECKLIST] slope is > 2%; no compliant signage; no van accessible sign.

   Recommendations:
   1.1.1 Compliant Signage
   1.1.1.1 Add one van parking sign to one accessible stall.
   1.1.1.2 Raise existing accessible sign so that the lowest end of the bottom sign is min. 60” aff.
   1.1.1.3 Relocate sign so max, 5’ from front edge of accessible parking stall.

   1.1.2 Surface
   1.1.2.1 Repair or correct slope of parking space and access aisle to max 2% in any direction.

1.2 Exterior Accessible Route – [CHECKLIST] cross slope is > 2%; CIL > ¼”.

   Recommendations:
   1.2.1 Surface
   1.2.1.2 Repair, bevel, or ramp CIL along AR
   1.2.1.3 Correct or repair sidewalk cross slope along AR to max 2%.

1.3 Exterior Entry Signage – not applicable.

1.4 Exterior Entry Doors - [CHECKLIST] Force to open exceeds lbf; CIL > ¼”.

   Recommendations:
   1.4.4 Change in Level
   1.4.4.1 Repair, bevel or ramp CIL at door entries to be max. ¼”.

   1.4.8 LBF
   1.4.8.1 Inspect, adjust, and maintain 8.5 lbf to open exterior doors.

1.5 Elevator or Lift – not applicable.

1.6 Interior Accessible Route and Doors (includes common areas and stairs) [CHECKLIST-DOORS]
**Recommendations:**

See 1.9 – Employee Office and Spaces. For all other deficits, *leave as is*, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.7 **Service Counter** – not applicable.

1.8 **Public Designated Use Spaces** (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) – not applicable.

1.9 **Employee Offices and Spaces** - [CHECKLIST]

**Recommendations:**

1.9.1 **36” Access Aisle**
   1.9.1.1 Employee only areas permit approach, entry, and exit, *relocate obstacles* (such as tables and chairs) to create AR

1.9.2 **60” Turning Space**
   1.9.2.1 Employee only areas permit approach, entry, and exit; *relocate obstacles* to create turning space of 60”

1.9.8 **Leave-As-Is**
   1.9.8.1 For all other deficits, *leave as is*, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.10 **Assembly Areas** – not applicable

1.11 **Restrooms** – [CHECKLIST]

**Recommendations:**

See 1.9 – Employee Office and Spaces. For all other deficits, *leave as is*, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.12 **Kitchen** – not applicable

1.13 **Locker Rooms** – not applicable

1.14 **Aural and Visual Alarms**

**Recommendations:**

1.14.1 **Audible and Visual Alarms**
**1.14.1.2** Upon renovation *install audible and visual* alarms in all rooms and spaces.

1.15 Directional and Permanent Space Signs

_**Recommendations:**_

See 1.9 – Employee Office and Spaces. For all other deficits, *leave as is*, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.16 Other – not applicable
Facility: Land & Facilities On-Site Maintenance Building - Winding Creek

Background
District staff conducted an access audit at the Land & Facilities On-Site Maintenance Building at Winding Creek. **This building is for employees only.** Our findings are below.

1.1 **Parking** – See Winding Creek Site.

1.2 **Exterior Accessible Route** – [CHECKLIST] Compliant. No action required.

1.3 **Exterior Entry Signage** – not applicable.

1.4 **Exterior Entry Doors** – (WC15) hardware (winterized) not accessible.

**Recommendations:**

1.4.7 **Doors**
1.4.7.1 *Replace* hardware back to originally specified accessible hardware.

1.5 **Elevator or Lift** – not applicable.

1.6 **Interior Accessible Route and Doors (includes common areas and stairs)** – not applicable.

1.7 **Service Counter** – not applicable.

1.8 **Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public)** – not applicable.

1.9 **Employee Offices and Spaces** - [CHECKLIST] pump is protruding object WC12, WC13, WC14

**Recommendations:**

1.9.8 **Leave-As-Is**
1.9.8.1 *For all other deficits, leave as is,* employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.10 **Assembly Areas** – not applicable

1.11 **Restrooms** – not applicable

1.12 **Kitchen** – not applicable

1.13 **Locker Rooms** – not applicable

1.14 **Aural and Visual Alarms** – not applicable

1.15 **Directional and Permanent Space Signs** – not applicable

1.16 **Other** – not applicable
Facility: Land & Facilities Mechanics Shop - Rush Creek

Background
District staff conducted an access audit at the Land & Facilities Mechanics Shop at Rush Creek. **This building is for employees only.** Our findings are below.

1.1 Parking – [CHECKLIST] there is no accessible parking space.

**Recommendations:**
1.1.3 Parking Spaces
1.1.3.1 Create (Paint) one 8’ x 8’ accessible parking stall with proper access aisle and signage.

1.2 Exterior Accessible Route – [CHECKLIST] there is no exterior accessible route.

**Recommendations:**
1.2.5 EAR
1.2.5.1 Create (Paint) exterior accessible route from new designated accessible parking space to front entrance of shop, with proper slopes, signage and pedestrian cross walk if necessary.

1.3 Exterior Entry Signage – not applicable.

1.4 Exterior Entry Doors - [CHECKLIST] Force to open exceeds lbf; closer too slow; hardware not compliant; CIL > ¼"; head clearance of one door is 78 ½".

**Recommendations:**
1.4.3 Overhead Clearance
1.4.3.1 Replace door with door having 80” overhead clearance.

1.4.7 Doors
1.4.7.1 Replace hardware with lever hardware.

1.4.8 LBF
1.4.8.1 Inspect, adjust, and maintain 8.5 lbf to open exterior doors.

1.4.9 Closing Speed
1.4.9.1 Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3” faster than 3 seconds when started at 70 degrees.
1.5 Elevator or Lift – not applicable.

1.6 Interior Accessible Route and Doors (includes common areas and stairs)

Recommendations:
See 1.9 – Employee Office and Spaces. For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.7 Service Counter – not applicable.

1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) – not applicable.

1.9 Employee Offices and Spaces - [CHECKLIST]

Recommendations:
1.9.1 36” Access Aisle
1.9.1.1 Employee only areas permit approach, entry, and exit, relocate obstacles (such as tables and chairs) to create AR

1.9.2 60” Turning Space
1.9.2.1 Employee only areas permit approach, entry, and exit; relocate obstacles to create turning space of 60”

1.9.8 Leave-As-Is
1.9.8.1 For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.10 Assembly Areas – not applicable

1.11 Restrooms – [CHECKLIST]

Recommendations:
See 1.9 – Employee Office and Spaces. For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.12 Kitchen – not applicable

1.13 Locker Rooms – not applicable
1.14 Aural and Visual Alarms

Recommendations:
1.14.1 Audible and Visual Alarms
1.14.1.2 Upon renovation install audible and visual alarms in all rooms and spaces.

1.15 Directional and Permanent Space Signs

Recommendations:
See 1.9 – Employee Office and Spaces. For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.16 Other – not applicable
Facility: Land & Facilities Region 1 Shop - Glacial Park

Background
District staff conducted an access audit at the Land & Facilities Region 1 Maintenance Shop at Glacial Park. This building is for employees only. Our findings are below.

1.1 Parking – [CHECKLIST] there is no accessible parking.

Recommendations:
1.1.3 Parking Spaces
1.1.3.1 Create one 8’ x 8’ accessible parking stall with proper access aisle and signage.

1.2 Exterior Accessible Route – [CHECKLIST] there is none since no accessible parking space.

Recommendations:
1.2.5 EAR
1.2.5.1 Create exterior accessible route from new accessible parking space to front entrance of shop, with proper slopes, signage and pedestrian cross walk if necessary.

1.3 Exterior Entry Signage – not applicable.

1.4 Exterior Entry Doors - [CHECKLIST] only 79” head clearance and threshold is ¾”.

Recommendations:
1.4.3 Overhead Clearance
1.4.3.1 Replace door with one that provides 80” accessible head clearance.

1.4.5 Threshold
1.4.5.1 Inspect and repair threshold so max. is ½”

1.5 Elevator or Lift – not applicable.

1.6 Interior Accessible Route and Doors (includes common areas and stairs) [CHECKLIST-DOORS] [CHECKLIST-IAR] [CHECKLIST-STAIRS]

See 1.9 – Employee Office and Spaces. For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).
1.7 **Service Counter** – not applicable.
1.8 **Public Designated Use Spaces** (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) – not applicable.

1.9 **Employee Offices and Spaces** - [CHECKLIST]

**Recommendations:**

1.9.1 **36” Access Aisle**
   1.9.1.1 Employee only areas permit approach, entry, and exit, **relocate obstacles** (such as tables and chairs) to create AR

1.9.2 **60” Turning Space**
   1.9.2.1 Employee only areas permit approach, entry, and exit; **relocate obstacles** to create turning space of 60”

1.9.8 **Leave-As-Is**
   1.9.8.2 For all other deficits, **leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.10 **Assembly Areas** – not applicable

1.11 **Restrooms** – [CHECKLIST-RR] no signage with accessible symbol; bottom edge of mirror is too high and does not tilt; automatic controls of toilet timing is too fast; exposed pipes are not insulated; centerline of wc is 23” exceeding requirement; side and rear grab bars are mounted incorrectly; toilet paper dispenser is mounted too close to the toilet.

**Recommendations:**

1.11.9 **Leave-As-Is**
   1.11.9.1 For all other deficits, **leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.12 **Kitchen** – not applicable
1.13 **Locker Rooms** – not applicable
1.14  Aural and Visual Alarms

Recommendations:
1.14.1  Audible and Visual Alarms
  1.14.1.2  Upon renovation install audible and visual alarms in all rooms and spaces.

1.15  Directional and Permanent Space Signs – [CHECKLIST]

Recommendations:
See 1.9 – Employee Office and Spaces. For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.16  Other – not applicable
Facility: Land & Facilities Region 2 Shop - Rush Creek

**Background**
District staff conducted an access audit at the Land & Facilities Region 2 Maintenance Shop at Rush Creek. **This building is for employees only.** Our findings are below.

1.1 Parking – [CHECKLIST] there is no accessible parking space.

**Recommendations:**
1.1.3 Parking Spaces
1.1.3.1 Create (Paint) one 8’ x 8’ accessible parking stall with proper access aisle and signage.

1.2 Exterior Accessible Route – [CHECKLIST] there is no exterior accessible route.

**Recommendations:**
1.2.5 EAR
1.2.5.1 Create (Paint) exterior accessible route from new designated accessible parking space to front entrance of shop, with proper slopes, signage and pedestrian cross walk if necessary.

1.3 Exterior Entry Signage – not applicable.

1.4 Exterior Entry Doors - [CHECKLIST] Force to open is less than required lbf; change in level exceeds ¼”.

**Recommendations:**
1.4.4 Change in Level
1.4.4.1 Inspect and repair change in level so max is ¼”.

1.4.8 LBF
1.4.8.1 Inspect, adjust, and maintain 8.5 lbf to open exterior doors.

1.5 Elevator or Lift – not applicable.

1.6 Interior Accessible Route and Doors (includes common areas and stairs) [CHECKLIST-DOORS] [CHECKLIST- IAR] change in level at RR and Lunch Room exceeds ¼”; protruding objects (antlers); force to open doors in not accessible; closer speed is not accessible on all doors.

**Recommendations:**
1.6.1 Clearance
1.6.1.3 Remove protruding objects from the AR.

1.6.2 Interior Doors
1.6.2.4 Inspect, adjust, and maintain 5 lbf to open interior doors
1.6.2.5 Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3” faster than 3 seconds when started at 70 degrees.

1.7 Service Counter – not applicable.

1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) – not applicable.

1.9 Employee Offices and Spaces - [CHECKLIST]

Recommendations:
1.9.1 36” Access Aisle
1.9.1.1 Employee only areas permit approach, entry, and exit, relocate obstacles (such as tables and chairs) to create AR

1.9.2 60” Turning Space
1.9.2.1 Employee only areas permit approach, entry, and exit; relocate obstacles to create turning space of 60”

1.9.8 Leave-As-Is
1.9.8.1 For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.10 Assembly Areas – not applicable

1.11 Restrooms – [CHECKLIST] multiple deficits.

Recommendations:
1.11.9 Leave-As-Is
1.11.9.1 Leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.12 Kitchen – not applicable

1.13 Locker Rooms – not applicable
1.14 Aural and Visual Alarms - no alarms present (room checklist)

Recommendations:
1.14.1 Audible and Visual Alarms
1.14.1.2 Upon renovation install audible and visual alarms in all rooms and spaces.

1.15 Directional and Permanent Space Signs – not applicable
1.16 Other – not applicable
Facility: Land & Facilities Region 3 Shop - Coral Woods

Background
District staff conducted an access audit at the Land & Facilities Shop at Coral Woods. This building is for employees only. Our findings are below.

1.1 Parking – [CHECKLIST] no compliant signage.

   Recommendations:
   1.1.1 Compliant Signage
   1.1.1.1 Add one van parking sign to one accessible stall.
   1.1.1.2 Raise existing accessible sign so that the lowest end of the bottom sign is min. 60” aff.
   1.1.1.3 Relocate sign so max, 5’ from front edge of accessible parking stall.

1.2 Exterior Accessible Route – [CHECKLIST] CIL > ¼”

   Recommendations:
   1.2.1 Surface
   1.2.1.2 Repair, bevel, or ramp CIL along AR.

1.3 Exterior Entry Signage – not applicable.

1.4 Exterior Entry Doors - [CHECKLIST] CIL > ¼”.

   Recommendations:
   1.4.4 Change in Level
   1.4.4.1 Repair, bevel or ramp CIL at door entry to be max. ¼”.

1.5 Elevator or Lift – not applicable.

1.6 Interior Accessible Route and Doors (includes common areas and stairs) [CHECKLIST]

   See 1.9 – Employee Office and Spaces. For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.7 Service Counter – not applicable.
1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) – not applicable.
1.9  
**Employee Offices and Spaces** - [CHECKLIST]

**Recommendations:**

1.9.1  
**36” Access Aisle**
1.9.1.1  Employee only areas permit approach, entry, and exit; **relocate obstacles** (such as tables and chairs) to create AR

1.9.2  
**60” Turning Space**
1.9.2.1  Employee only areas permit approach, entry, and exit; **relocate obstacles** to create turning space of 60”

1.9.8  
**Leave-As-Is**
1.9.8.1  For all other deficits, **leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.10  
**Assembly Areas** – not applicable

1.11  
**Restrooms** – [CHECKLIST] multiple deficits.

**Recommendations:**

1.11.9  
**Leave-As-Is**
1.11.9.1  For all other deficits, **leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.12  
**Kitchen** – not applicable

1.13  
**Locker Rooms** – not applicable

1.14  
**Aural and Visual Alarms** - no alarms present (room checklist)

**Recommendations:**

1.14.1  
**Audible and Visual Alarms**
1.14.1.2  Upon renovation install **audible and visual** alarms in all rooms and spaces.

1.15  
**Directional and Permanent Space Signs** – [CHECKLIST]

**Recommendations:**

See 1.9 – Employee Office and Spaces. For all other deficits, **leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.16  
**Other** – not applicable
Facility: Land & Facilities Region 4 Shop - Fel Pro RRR

Background
District staff conducted an access audit at the Land & Facilities Shop at Fel Pro RRR. **This building is for employees only.** Our findings are below.

1.1 Parking – [CHECKLIST] no accessible parking stalls.

**Recommendations:**

**Parking Spaces**

1.1.3 Create one or more 8” accessible parking stalls, with one 8” adjacent access aisle, with proper signage (including van accessible parking sign) and striping.

1.1.4 Transitions

1.1.4.2 Depending on where the new stall(s) are located, a striped and marked crosswalk should be established for pedestrian protection, as a smart practice.

1.2 Exterior Accessible Route – [CHECKLIST] no EAR.

**Recommendations:**

1.2.5 Design AR from parking to front door of facility.

1.3 Exterior Entry Signage – not applicable.

1.4 Exterior Entry Doors - [CHECKLIST] Force to open less than required lbf.

**Recommendations:**

1.4.8 Inspect, adjust, and maintain 8.5 lbf to open exterior doors.

1.5 Elevator or Lift – not applicable.

1.6 Interior Accessible Route and Doors (includes common areas and stairs) [CHECKLIST-IAR] [CHECKLIST-DOORS]

**Recommendations:**

See 1.9 – Employee Office and Spaces. For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).
1.7 Service Counter – not applicable.
1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) – not applicable.

1.9 Employee Offices and Spaces - 

Recommendations:
1.9.1 36” Access Aisle
1.9.1.1 Employee only areas permit approach, entry, and exit; relocate obstacles (such as tables and chairs) to create AR.

1.9.2 60” Turning Space
1.9.2.1 Employee only areas permit approach, entry, and exit; relocate obstacles to create turning space of 60”.

1.9.8 Leave-As-Is
1.9.8.1 For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.10 Assembly Areas – not applicable

1.11 Restrooms – multiple deficits.

Recommendations:
1.11.9 Leave-As-Is
1.11.9.1 For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.12 Kitchen – not applicable
1.13 Locker Rooms – not applicable

1.14 Aural and Visual Alarms

Recommendations:
1.14.1 Audible and Visual Alarms
1.14.1.2 Upon renovation install audible and visual alarms in all rooms and spaces.
1.15 Directional and Permanent Space Signs – no signage present.

Recommendations:
See 1.9 – Employee Office and Spaces. For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.16 Other – not applicable
Facility: Land & Facilities Region 5 Shop - Stickney Run

Background
District staff conducted an access audit at the Land & Facilities Region 5 Maintenance Shop at Stickney Run. This building is for employees only. Our findings are below.

1.1 Parking – [CHECKLIST] no accessible parking space.

   Recommendations:
   1.1.3 Parking Spaces
   1.1.3.1 Implement site plan per P&D.

1.2 Exterior Accessible Route – [CHECKLIST] no EAR.

   Recommendations:
   1.2.5 EAR
   1.2.5.1 Implement site plan per P&D.

1.3 Exterior Entry Signage – not applicable.

1.4 Exterior Entry Doors - [CHECKLIST] Force is less than required lbf; CIL > ¼”; threshold > ½”.

   Recommendations:
   1.4.4 Change in Level
   1.4.4.1 Repair, bevel or ramp CIL at door entry to be max. ¼”.
   1.4.5 Threshold
   1.4.5.1 Replace threshold at exterior doors with ADA compliant thresholds.
   1.4.8 LBF
   1.4.8.1 Inspect, adjust, and maintain 8.5 lbf to open exterior doors.

1.5 Elevator or Lift – not applicable.
1.6 Interior Accessible Route and Doors (includes common areas and stairs) [CHECKLIST]

**Recommendations:**

See 1.9 – Employee Office and Spaces. For all other deficits, *leave as is*, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.7 Service Counter – not applicable.

1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) – not applicable.

1.9 Employee Offices and Spaces - [CHECKLIST] multiple deficits.

**Recommendations:**

1.9.1 36” Access Aisle

1.9.1.1 Employee only areas permit approach, entry, and exit; *relocate obstacles* (such as tables and chairs) to create AR.

1.9.2 60” Turning Space

1.9.2.1 Employee only areas permit approach, entry, and exit; *relocate obstacles* to create turning space of 60”.

1.9.8 Leave-As-Is

1.9.8.1 For all other deficits, *leave as is*, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.10 Assembly Areas – not applicable

1.11 Restrooms – [CHECKLIST] multiple deficits.

**Recommendations:**

1.11.9 Leave-As-Is

1.11.9.1 Leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.12 Kitchen – not applicable

1.13 Locker Rooms – not applicable
1.14  Aural and Visual Alarms

Recommendations:
1.14.1  Audible and Visual Alarms
   1.14.1.2  Upon renovation install audible and visual alarms in all rooms and spaces.

1.15  Directional and Permanent Space Signs

Recommendations:
See 1.9 – Employee Office and Spaces. For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.16  Other – not applicable
Facility: Land & Facilities Region 6 Shop – Prairieview Education Center

Background
District staff conducted an access audit at the Land & Facilities Region 6 Maintenance Shop at Prairieview Education Center. This building is for employees only. Our findings are below.

1.1 Parking – [CHECKLIST] multiple deficits.

Recommendations:
1.1.3 Parking Spaces
1.1.3.1 Create one or more 8” accessible parking stalls, with one 8” adjacent access aisle, with proper signage (including van accessible parking sign) and striping.

1.1.4 Transitions
1.1.4.2 Depending on where the new stall(s) are located, a striped and marked crosswalk should be established for pedestrian protection, as a smart practice.

1.2 Exterior Accessible Route – [CHECKLIST] multiple deficits.

Recommendations:
1.2.5 EAR
1.2.5.1 Design AR from parking to front door of facility.

1.3 Exterior Entry Signage – not applicable

1.4 Exterior Entry Doors - [CHECKLIST] CIL > ¼”; threshold > ½”; force to open is not required lbf.

Recommendations:
1.4.4 Change in Level
1.4.4.1 Repair, bevel or ramp CIL at door entry to be max. ¼”.

1.4.5 Threshold
1.4.5.1 Replace threshold at exterior doors with ADA compliant threshold.

1.4.8 LBF
1.4.8.1 Inspect, adjust, and maintain 8.5 lbf to open exterior doors.
1.5 Elevator or Lift – not applicable.

1.6 Interior Accessible Route and Doors (includes common areas and stairs)  
[CHECKLIST-DOORS] [CHECKLIST-IAR]

**Recommendations:**

See 1.9 – Employee Office and Spaces. For all other deficits, *leave as is*, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.7 Service Counter – not applicable.

1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) – not applicable.

1.9 Employee Offices and Spaces - [CHECKLIST] multiple deficits.

**Recommendations:**

1.9.1 36” Access Aisle

1.9.1.1 Employee only areas permit approach, entry, and exit, **relocate obstacles** (such as tables and chairs) to create AR

1.9.2 60” Turning Space

1.9.2.1 Employee only areas permit approach, entry, and exit; **relocate obstacles** to create turning space of 60”

1.9.8 Leave-As-Is

1.9.8.1 For all other deficits, *leave as is*, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.10 Assembly Areas – not applicable

1.11 Restrooms – [CHECKLIST] multiple deficits.

**Recommendations:**

1.11.9 Leave-As-Is

1.11.9.1 For all other deficits, *leave as is*, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.12 Kitchen – not applicable

1.13 Locker Rooms – not applicable

1.14 Aural and Visual Alarms
Recommendations:
1.14.1 Audible and Visual Alarms
   1.14.1.2 Upon renovation install audible and visual alarms in all rooms and spaces.

1.15 Directional and Permanent Space Signs – [CHECKLIST] multiple deficits.

Recommendations:
See 1.9 – Employee Office and Spaces. For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.16 Other – not applicable
Facility: Lost Valley Visitor Center

Background
District staff conducted an access audit at the Lost Valley Visitor Center at Glacial Park. Our findings are below.

1.1 Parking - [CHECKLIST] no van sign.

Recommendations:
1.1.1 Compliant Signage
1.1.1.1 Add one van accessible parking sign to the existing accessible stall (checklist), mount so that the lowest end of bottom sign is min 60" aff.

1.2 Exterior Accessible Route - [CHECKLIST] Compliant. No action required.

1.3 Exterior Entry Signage - [CHECKLIST] Compliant. No action required.

1.4 Exterior Entry Doors - [CHECKLIST] Force to open exceeds lbf; closer too slow.

LBF: 35 and 30 lbf

Closer: 8 and 5 seconds

Recommendations:
1.4.8 LBF
1.4.8.1 Inspect, adjust, and maintain 8.5 lbf to open exterior doors.

1.4.9 Closing Speed
1.4.9.1 Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees.

1.5 Elevator or Lift - [CHECKLIST - MAIN], [CHECKLIST - CONF] reopening devices do not keep doors open for the required length of time.

Recommendations:
1.5.4 Timing
1.5.4.1 Adjust re-entry timing so doors stay open for min 20 seconds.
1.6 Interior Accessible Route and Doors (includes common areas and stairs)

Maneuvering Clearance: door #135, #558, RM104, and Exit to lower west deck
Door width: See Checklist
Overhead Clearance: See Checklist
Change in Level: See Checklist
Gaps: See Checklist
Hardware: See Checklist
LBF: See Checklist
Closer: See Checklist
Interior: 60% of all public entrances are not accessible; doors more than 5 lbf to open; multiple protruding objects.

Stairs: Basement: no detectable warnings at top, handrails on only one side; handrail does not extend pass bottom tread 12"; handrail too short on top riser nosing; Second Floor West: inside rail not continuous, handrail does not extend passed bottom tread 12"; Lower: vertical clearance only 78".

Recommendations:

1.6.1 Maneuvering/Overhead Clearance
1.6.1.1 Relocate storage, furniture, and other obstacles to create adequate 60" maneuvering space around doors.
1.6.1.2 Replace doors with doors having 80" overhead clearance

1.6.2 Interior Doors
1.6.2.1 Replace door with one having 32" clear width.
1.6.2.3 Replace hardware with lever hardware where indicated.
Replace hardware on doors to hazardous areas with knurled lever hardware.
1.6.2.4 Inspect, adjust, and maintain 5 lbf to open interior doors
1.6.2.5 Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees.
1.6.2.6 Install a power door opener that opens both sets of doors simultaneously, keeping them open for an adequate amount of time to allow patrons entry, in the alternative, relocate second set of doors at least 80" from the first set.
1.6.3 Floor Surface
1.6.3.1 Repair, bevel, or ramp CIL’s at door entries to max 0.25”.
1.6.3.2 Replace noncompliant threshold at interior doors with ADA compliant thresholds.
1.6.3.3 Fill and maintain gaps at doorways to max 0.5”

1.6.6 Stairs
1.6.6.1 Install detectable warning strip on top tread of each stairway.
1.6.6.2 Install compliant handrails on both sides of stairway, mounted 34” to 38 aff with top and bottom extensions
1.6.6.5 Provide 80” overhead clearance if feasible, in the alternative, pad the obstruction to prevent injury.

1.7 Service Counter - [CHECKLIST] too high.

Recommendations:

1.7.1 Service Counter
1.7.1.1 Lower height of a 36” wide segment of service counter to max 34” aff; in the alternative, train staff to come out from around the counter to provide customer service.

1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) - [CHECKLIST]

36” Access Aisle: Severe Weather Shelter RM 30”, Research Library

80” Overhead: Tall Grass Classroom, Severe Weather Shelter, Coneflower Room, lower vestibule (76” – 78”).


Clear Floor Space: Severe Weather Shelter, Research Library.

Reach Range: Conference, Small Conference, First Floor Elevator Room, Research Library, Intern Office

Other: Sink in Tall Grass Classroom no knee & toe clearance; Entry work surface (table) non compliant toe and knee clearance.
Recommendations:

1.8.1 Accessibility Route
1.8.1.1 Relocate obstacles (such as tables and chairs) to create AR through severe weather shelter and research library. Remove work surface/table from entry.
1.8.1.3 Raise to min 80", or pad object to prevent hazard in overhead clearance.
1.8.1.4 Relocate protruding objects or place cane detectable warning at foot of each object.
1.8.1.5 Remove, or relocate storage in CFS at fixtures and operable parts.

1.8.4 Sink
1.8.4.4 Re-evaluate options and either Replace or Remove sink in Tall Grass Classroom.

1.9 Employee Offices and Spaces - [CHECKLIST]

36" Access Aisle:
60" Turning Space:
80" Overhead:
Protruding Objects:
Clear Floor Space:
Reach Range:
Egress:

Recommendations:

1.9.1 36" Access Aisle
1.9.1.1 Employee only areas permit approach, entry, and exit, relocate obstacles (such as tables and chairs) to create AR

1.9.2 60" Turning Space
1.9.2.1 Employee only areas permit approach, entry, and exit; relocate obstacles to create turning space of 60"

1.9.8 Leave-As-Is
For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).
1.13 **Locker Rooms** - [CHECKLIST] no accessible compliant sign, ADA locker is blocked by bottled water cooler and bottles of water

**Recommendations:**

1.13.1 **Compliant Signage**
1.13.1.1 **Add and mount** accessible sign on wall, latch side of door, min of 60” aff to middle of sign.

1.13.2 **Accessibility Route**
1.13.2.1 **Relocate** water cooler and bottles of water to ensure CFS around ADA locker.

1.14 **Aural and Visual Alarms** – none in Severe Weather Shelter, Small Conference Room, the First Floor East Elevator, Oak Room, Second Floor Elevator Room, Entry.

**Recommendations:**

1.14.1 **Audible and Visual Alarms**
1.14.1.2 **Install audible and visual alarms.**

1.15 **Directional and Permanent Space Signs** - [CHECKLIST-MAIN] [CHECKLIST-SECOND] [CHECKLIST-LOWER] missing an exit sign in lower level; need a no exit sign in lower level; exit signs are not within reach range with tactile and Braille lettering; permanent space signage mounted incorrectly (severe weather shelter); letter size on directional / informational signage too small.

**Recommendations:**

1.15.1 **Compliant Signage**
1.15.1.1 **Mount compliant signage** at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted at 60” to the middle of the sign and on the latch side of the door.
1.15.1.3 **Create template for signs** that addresses height of sign, size of characters, location of Braille, and other requirements.
1.15.1.4 **Implement a sign revision program** throughout the building, discriminating between directional signs and signs for permanent spaces.
1.10 Assembly Areas – not applicable

1.11 Restrooms - [CHECKLIST-MAIN], [CHECKLIST] Both: mirrors mounted above 40’ and do not tilt; coat hooks are mounted too high; Men’s: urinal rim too high; Women’s sink is mounted too high.

Recommendations:

1.11.2 Mirror
1.11.2.4 Mirrors, leave as is, or in the alternative, lower the mirror so that the bottom edge of the reflecting surface is 40” max or is tilted so a seated person can see their reflection.

1.11.3 Sink
1.11.3.1 Sink in women’s RR, leave as is.

1.11.4 Toilet/Urinals
1.11.4.3 Urinal, leave as is, 1 of 2 is within compliant height.
1.11.4.8 Lower coat hooks so between 40-48” max.
1.11.4.3 Urinal, leave as is, 1 of 2 is within compliant height.

1.12 Kitchen - [CHECKLIST-CONF], [CHECKLIST-MAIN] Both: Only one sink and not compliant; cabinets under sink / no knee clearance; sinks front rim exceeds 34” max aff; Conf: thermostat not within reach range; Main: stove range obstructs head clearance; not CFS around all fixtures or operable parts; not all fixtures or operable parts are within reach range.

Recommendations:

1.11.2 Accessibility Route
1.11.2.1 Relocate or rearrange to maintain a 36” AR throughout the kitchen work area in the alternative, leave as is, employee work areas pursuant to ADA/ABA guidelines 106.5 Defined Terms, until an employee with a disability works here.

1.11.4 Sink
1.11.4.2 Sink height should be max 34” aff, leave as is, employee work area pursuant to ADA/ABA guidelines 106.5 Defined Terms, until an employee with a disability works here.

1.11.8 Leave-As-Is
1.11.8.1 For all other deficits, leave as is, employee work are pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here.
LVVC remodeled in 2009-2010 and Opened to Public August 2010. Review ADA Non-Compliance Items with LVVC Project Team: Williams Architects, Featherstone, etc. and develop a revised checklist and recommendations for compliance.
Facility: Natural Resource Management North Facility - Glacial Park

Background
District staff conducted an access audit at the Natural Resource Management North Facility at Glacial Park. This building is for employees only. Our findings are below.

1.1 Parking – [CHECKLIST] existing accessible signage too low and no van accessible sign.

Recommendations:
1.1.1 Compliant Signage
1.1.1.1 Add van accessible sign to existing space.
1.1.1.2 Raise the existing sign so bottom edge of lowest sign is min 60" aff.

1.2 Exterior Accessible Route - [CHECKLIST] gap > .5".

Recommendations:
1.2.1 Surface
1.2.1.1 Inspect and correct the gap so max is ½”.

1.3 Exterior Entry Signage - [CHECKLIST] no signage present.

Recommendations:
1.3.1 Entry Signage
1.3.1.1 Install Employee Access Only Signage.

1.4 Exterior Entry Doors - [CHECKLIST] pull force is not 8.5 lbf; both gaps and CIL exceed ½”

Recommendations:
1.4.4 Change In Level
1.4.4.1 Inspect and correct all changes in level max ½”.
1.4.6 Gaps
1.4.6.1 Inspect and correct all gaps max ½”.
1.4.8 LBF
1.4.8.1 Inspect, adjust, and maintain 8.5 lbf to open exterior doors.

1.5 Elevator or Lift – not applicable.
1.6 **Interior Accessible Route and Doors (includes common areas and stairs)**

[CHECKLIST-DOORS]

**Recommendations:**

1.6.1 **Maneuvering/Overhead Clearance**

1.6.1.1 Relocate storage, furniture, and other obstacles to create adequate 60" maneuvering space around doors.

1.6.1.2 Replace doors with doors having 80" overhead clearance.

1.6.2 **Interior Doors**

1.6.2.3 Replace hardware on doors to hazardous areas with knurled lever hardware.

1.6.2.4 Inspect, adjust, and maintain 5 lbf to open interior doors.

1.6.2.5 Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees.

1.7 **Service Counter** – not applicable.

1.8 **Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public)** – not applicable.

1.9 **Employee Offices and Spaces** - [CHECKLIST] Main Room has CIL >0.5"; no CFS around fan switch; several operable parts out of reach range.

**Recommendations:**

1.9.8 **Leave-As-Is**

1.9.8.1 Leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.10 **Assembly Areas** – not applicable

1.11 **Restrooms** – [CHECKLIST-RR] multiple deficits.

**Recommendations:**

1.11.9 **Leave As Is**

1.11.9.1 Leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.12 **Kitchen** – not applicable

1.13 **Locker Rooms** – not applicable
1.14 Aural and Visual Alarms - no alarms present (room checklist)

Recommendations:

1.14.1 Audible and Visual Alarms

1.14.1.2 Upon renovation install audible and visual alarms in all rooms and spaces.

1.15 Directional and Permanent Space Signs – not applicable

1.16 Other – not applicable
Natural Resource Management South Facility: Pleasant Valley

Background
District staff conducted an access audit at the Natural Resource Management South Facility at Pleasant Valley. This building houses the seed processing rooms and equipment. Its primary use is for employees only, but is used seasonally by District volunteers. Our findings are below.

1.1 Parking – [CHECKLIST] no accessible parking space. Lot is gravel.

Recommendations:
1.1.3 Parking Spaces
1.1.3.1 Create one or more 8” accessible parking stalls, with one 8” adjacent access aisle, with proper signage (including van accessible parking sign) and striping.

1.1.4 Transitions
1.1.4.2 Depending on where the new stall(s) are located, a striped and marked crosswalk should be established for pedestrian protection, as a smart practice.

1.1.5 Entire Parking Lot
1.1.5.1 The current lot is gravel and never been designed for public use, consider an entire lot re-design, potential for public use to expand with seed processing volunteer program and additional public access.

1.2 Exterior Accessible Route – no EAR (parking checklist).

Recommendations:
1.2.5 EAR
1.2.5.1 Design AR from parking to front door of facility.

1.3 Exterior Entry Signage - [CHECKLIST] no signage present.

Recommendations:
1.3.1 Entry Signage
1.3.1.1 Mount compliant signage at entrance designating it as accessible.

1.3.1.2 Mount compliant signage at inaccessible entrances directing patrons in wheelchairs to accessible entrance.
Natural Resource Management South Facility Accessibility Audit

3.15.2012

1.4 Exterior Entry Doors - [CHECKLIST] Force to open exceeds lbf; closer too slow.

Recommendations:

1.4.8 LBF
   1.4.8.1 Inspect, adjust, and maintain 8.5 lbf to open exterior doors.

1.4.9 Closing Speed
   1.4.9.1 Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3” faster than 3 seconds when started at 70 degrees.

1.5 Elevator or Lift – not applicable.

1.6 Interior Accessible Route and Doors (includes common areas and stairs) [CHECKLIST-DOORS] [CHECKLIST-IAR] north heated shop door threshold is 1 ¾”; all doors pull force is not within accessible amount.

Recommendations:

1.6.2 Interior Doors
   1.6.2.4 Inspect, adjust, and maintain 5 lbf to open interior doors
   1.6.2.5 Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3” faster than 3 seconds when started at 70 degrees.

1.7 Service Counter – not applicable.

1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) – [CHECKLIST]

Recommendations:

1.8.1 Accessibility Route
   1.8.1.4 Relocate protruding object, fire extinguisher, in Seed Process Back Room in NW corner, or place cane detectable warning at foot of wall.
   1.8.1.5 Remove, or relocate storage for CFS around fixtures and operable parts in Seed Process Room.
1.9 Employee Offices and Spaces - [CHECKLIST] multiple deficits.

Recommendations:

1.9.1 36” Access Aisle
1.9.1.1 Employee only areas permit approach, entry, and exit, relocate obstacles (such as tables and chairs) to create AR

1.9.2 60” Turning Space
1.9.2.1 Employee only areas permit approach, entry, and exit; relocate obstacles to create turning space of 60”

1.9.8 Leave-As-Is
1.9.8.1 For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.10 Assembly Areas – not applicable

1.11 Restrooms – [CHECKLIST] multiple deficits.

Recommendations:

1.11.1 Compliant Signage
1.11.1.1 Acquire and mount signage with access symbol mounted on wall, latch side of door, 60” aff to middle of sign (checklist).

1.11.3 Sink
1.11.3.1 Replace faucet controls with lever controls.
1.11.3.5 Insulate exposed pipes under sink in restroom.

1.11.4 Toilet/Urinals
1.11.4.1 Replace toilet tank with one having flush mechanism on the open side, in the alternative, install an auto flush unit.

1.11.4.3 Replace toilet seat, or re-set or replace water closet to 17” to 19” aff.
1.11.4.4 Centerline of toilet is 14” from wall, should be between 16’ to 18”, leave as is.

1.11.4.7 Remount toilet paper dispense in restroom to max 7” to 9” from front of toilet and 15” to 48” aff.

1.11.7 Circulation
1.11.7.1 Move or remove obstacles to allow 60” turning space.
1.12 Kitchen – not applicable
1.13 Locker Rooms – not applicable
1.14 Aural and Visual Alarms – no alarms present (room checklist)

**Recommendations:**

**1.14.1 Audible and Visual Alarms**

**1.14.1.2** Upon renovation *install audible and visual* alarms in all rooms and spaces.

1.15 Directional and Permanent Space Signs – [CHECKLIST] no accessible signage present.

**Recommendations:**

**1.15.1 Compliant Signage**

**1.15.1.1** *Mount compliant signage* at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted at 60” to the middle of the sign and on the latch side of the door (checklist).

**1.15.1.3** *Create template for signs* that addresses height of sign, size of characters, location of Braille, and other requirements (checklist).

**1.15.1.4** *Implement a sign revision program* throughout the building, discriminating between directional signs and signs for permanent spaces (checklist).

1.16 Other – not applicable
Facility: Police Department Shop - Lost Valley Visitor Center

Background
District staff conducted an access audit at the Police Department Shop at LVVC. This building is for employees only. Our findings are below.

1.1 Parking – see LVVC Facility [CHECKLIST]

NOTE: The parking lot was designed for the LVVC building use only. During time of design this building and its future use were not determined and therefore not considered.

Recommendations:
Leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.2 Exterior Accessible Route – see LVVC Facility [CHECKLIST]

NOTE: The parking lot was designed for the LVVC building use only. During time of design this building and its future use were not determined and therefore not considered.

Recommendations:
Leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.3 Exterior Entry Signage - [CHECKLIST] no signage present.

Recommendations:
1.3.1 Entry Signage
1.3.1.1 Install Employee Access Only Signage.

1.4 Exterior Entry Doors - [CHECKLIST] multiple deficits.

Recommendations:
1.4.7 Doors
1.4.7.2 Replace existing door with one that meets all accessible requirements.

1.5 Elevator or Lift – not applicable.
**1.6 Interior Accessible Route and Doors (includes common areas and stairs)**

[CHECKLIST-DOORS] [CHECKLIST-IAR] multiple deficits.

**Recommendations:**
See 1.9 Employee Offices and Spaces. **Leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

**1.7 Service Counter** – not applicable.

**1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public)** – not applicable.

**1.9 Employee Offices and Spaces** - [CHECKLIST] multiple deficits.

**Recommendations:**

1.9.1 **36” Access Aisle**

1.9.1.1 Employee only areas permit approach, entry, and exit; **relocate obstacles** (such as tables and chairs) to create AR.

1.9.2 **60” Turning Space**

1.9.2.1 Employee only areas permit approach, entry, and exit; **relocate obstacles** to create turning space of 60”.

1.9.8 **Leave-As-Is**

1.9.8.1 **Leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

**1.10 Assembly Areas** – not applicable

**1.11 Restrooms** - [CHECKLIST] multiple deficits.

**Recommendations:**

1.11.9 **Leave-As-Is**

1.11.9.1 **Leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

**1.12 Kitchen** – not applicable

**1.13 Locker Rooms** – not applicable
1.14 Aural and Visual Alarms – not applicable

Recommendations:

1.14.1 Audible and Visual Alarms
1.14.1.2 Upon renovation install audible and visual alarms in all rooms and spaces.

1.15 Directional and Permanent Space Signs – not applicable
1.16 Other – not applicable
Facility: Prairview Education Center

Background
District staff conducted an access audit at the Prairview Education Center. Our findings are below.

1.1 Parking - [CHECKLIST] no van stall or sign; signs too low; slope of spaces and aisles exceed 2%; multiple gaps and cracks; pedestrian pathway crosses vehicular traffic.

Recommendations:

<table>
<thead>
<tr>
<th>1.1.1</th>
<th>Compliant Signage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1.1.1</td>
<td><strong>Add one van accessible parking sign</strong> to the existing accessible stall (checklist), mount so that the lowest end of bottom sign is min 60” aff.</td>
</tr>
<tr>
<td>1.1.1.2</td>
<td><strong>Raise</strong> existing accessible parking signs so the lowest end of the bottom sign is min 60” aff and not more than 5’ in front of the stall.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1.1.2</th>
<th>Surface</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1.2.1</td>
<td><strong>Repair or correct slope</strong> of parking space and access aisle to max 2% in any direction.</td>
</tr>
<tr>
<td>1.1.2.2</td>
<td><strong>Resurface</strong> stalls to eliminate gaps and cracks.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1.1.3</th>
<th>Parking Spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1.3.1</td>
<td><strong>Repaint</strong> stalls and access aisles to 81 each, or 11’ and 5’ as an alternative van stall.</td>
</tr>
<tr>
<td>1.1.3.2</td>
<td><strong>Relocate</strong> accessible parking spaces &amp; access aisles to correct slope issues.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1.1.4</th>
<th>Transitions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1.4.1</td>
<td><strong>Create lined cross walk</strong> where pedestrian pathway crosses through vehicular traffic as smart practice.</td>
</tr>
</tbody>
</table>

1.2 Exterior Accessible Route - [CHECKLIST] no detectable warnings. Display case is a protruding object; lacks marking path at vehicular way crossing; cross slopes exceed 2%.

Recommendations:

<table>
<thead>
<tr>
<th>1.2.1</th>
<th>Surface</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.2.1.6</td>
<td><strong>Establish protocols</strong> for regular and frequent inspection and maintenance of surface of AR.</td>
</tr>
</tbody>
</table>
1.2.2 Clearance

1.2.2.3 Redesign front pedestrian circulation area in order to Relocate and replace existing wooden display case with new four-sided kiosk. (Cannot simply replace in the current location).

1.2.3 Transitions

1.2.3.1 Add detectable warning entire length of walkway or add curb, as smart practice.

1.3 Exterior Entry Signage - [CHECKLIST] entry lacks signage designating accessible entry.

Recommendations:

1.3.1 Entry Signage

1.3.1.1 Mount compliant signage at entrance designating it as accessible.

1.3.1.2 Mount compliant signage at inaccessible entrances directing patrons in wheelchairs to accessible entrance.

1.4 Exterior Entry Doors - [CHECKLIST] Rear Exit doors CIL exceeds .25"; Force to open exceeds lbf; closer too slow.

Change in Level: 2.25" at rear entry.

LBF: 35 and 30 lbf

Closer: 8 and 5 seconds

Recommendations:

1.4.4 Change in Level

1.4.4.1 Repair, bevel, ramp CIL at rear entry to be max .25".

1.4.8 LBF

1.4.8.1 Inspect, adjust, and maintain 8.5 lbf to open exterior doors.
1.4.9  **Closing Speed**  
1.4.9.1  **Inspect, adjust, and maintain** closing speed on door closers so that doors do not close to 3” faster than 3 seconds when started at 70 degrees.

1.5  Elevator or Lift - [CHECKLIST] gap > 1.25” between floor and elevator

**Recommendations:**

1.5.5  **Floor Surface**  
1.5.5.1  **Inspect, adjust and maintain** the gap between the floor and elevator to be max 1.25”.

1.6  **Interior Accessible Route and Doors (includes common areas and stairs)**  
[CHECKLIST-DOORS] [CHECKLIST-IAR-1FLOOR] [CHECKLIST-IAR-2FLOOR] [CHECKLIST-IAR-3FLOOR] [CHECKLIST-STAIRS]

**Maneuvering Clearance:**
- Door width: Kitchen 31.75”, Men’s and Women’s Bathrooms 31.5” First Floor Vestibule to Puppet Show Room Door;
- Overhead Clearance: Library West entry 79.25”; Kids Play room Mechanical closet;
- Great Room Main Entry 78”; Great Room Stairway 79”; Kitchen Door, Men’s and Women’s Bathroom Doors (Main Floor); First Floor Vestibule to Puppet Show Room Door;
- Change in Level: Library West entry ½ “; Kids Play Room West Entry ½”; Great Room Main Entry ½”; GR side opening ½”; GR Back Exit 2.25”; Conference Room ½”;
- Gaps: See Checklist
- Hardware: Check both Men’s & Women’s Bathroom Knurled Handle: Kids Play Room Mechanical closet door
- LBF: Library NE entry door; Library West entry door; GR Back Exit
- Closer: See Checklist
- Interior: 60% of all public entrances are not accessible; doors more than 5 lbf to open; multiple protruding objects.
- Stairs: Decorative wood trim obstructs clearance between handrail and adjacent surface. If determined children are primary user lower secondary handrails are best practice.

**Recommendations:**

1.6.1  **Interior Accessible Route**  
1.6.1.1  **Relocate storage, furniture, and other obstacles** to create adequate 60” maneuvering space around doors.
1.6.2 **Interior Doors**

1.6.2.1 *Replace* door with one having 32” clear width.

1.6.2.2 *Replace* doors with doors having 80” overhead clearance.

1.6.2.3 *Replace hardware* with lever hardware where indicated.

*Replace hardware* on doors to hazardous areas with knurled lever hardware.

1.6.2.4 *Inspect, adjust, and maintain* 5 lbf to open interior doors.

1.6.2.5 *Inspect, adjust, and maintain* closing speed on door closers so that doors do not close to 3” faster than 3 seconds when started at 70 degrees.

1.6.2.6 *Install a power door opener* that opens both sets of doors simultaneously, keeping them open for an adequate amount of time to allow patrons entry, in the alternative, relocate second set of doors at least 80” from the first set.

1.6.3 **Floor Surface**

1.6.3.1 *Repair, bevel, or ramp CIL’s* at door entries to max 0.25”.

1.6.3.2 *Replace* noncompliant threshold at interior doors with ADA compliant thresholds.

1.6.3.3 *Fill and maintain* gaps at doorways to max 0.5”

1.6.4 **Interior Routes**

1.6.4.11 *Replace* both drinking fountains with a high-low bowl fountain.

1.6.6 **Stairs**

1.6.6.1 *Inspect and Install* detectable warning strip on top tread of each public stairway.

1.6.6.2 *Inspect & Correct* compliant handrails on both sides of public stairway, from first to second floor. The decorative wood trim obstructs the 1.5” clearance requirement between the handrail and the adjacent surface (wall).

1.6.6.2 *Install secondary set of handrails* 28” max above walking surface and 9” min from higher set if children are determined to be primary user, as best practice.

1.6.6.6 *Leave as is*, all other deficiencies of non-public stairways, 2010 Standards 106.4 until employee with Disability works here.
1.7 **Service Counter** - too high PEC106.

**Recommendations:**

1.7.1 **Service Counter**
1.7.1.1. **Lower height** of a 36” wide segment of service counter to max 34” aff, in the alternative, train staff to come out from around the counter to provide customer service.

1.8 **Public Designated Use Spaces** (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) - [CHECKLIST]

36” Access Aisle: Basement kid's craft room tables and chairs are too close together.

80” Overhead: Library door is 79”; kids play room (main level) section of ceiling with the vent is 78”; basement craft room door and heat duct both are too low.

Protruding Objects: Multiple protruding objects: all wall hung light fixtures, fire extinguisher, drinking fountains, large junction box and exit signs.

Reach Range: thermostats in the great room and vestibule are too high.

Other: Several rooms need workstations that are accessible design (library, reception desk and basement craft room); the great room has a floor strip that exceeds .5” CIL;

**Recommendations:**

1.8.1 **Accessibility Route**
1.8.1.1 **Relocate obstacles** (such as tables and chairs) to create AR through each public room.
1.8.1.3 **Raise to min 80”, or pad object to prevent hazard in overhead clearance.**
1.8.1.4 **Relocate protruding objects** or place cane detectable warning at foot of each object.
1.8.1.5 **Remove, or relocate storage** in CFS at fixtures and operable parts.

1.8.2 **Floor Surface**
1.8.2.1 **Replace** carpet floor strip in great room to eliminate the CIL > .5”.
3.15.2012

1.8.3  Work Surface
1.8.3.1 Replace one table in library, reception desk, basement craft room with one having an adjustable height for use by a person/child in a wheelchair.

1.8.5  Operating Mechanisms
1.8.5.1 Lower thermostats to within reach range max 48” aff.

1.9  Employee Offices and Spaces - [CHECKLIST]

36” Access Aisle:
60” Turning Space:
80” Overhead:
Protruding Objects:
Clear Floor Space:
Reach Range:
Egress:

Recommendations:

1.9.1  36” Access Aisle
1.9.1.1 Employee only areas permit approach, entry, and exit, relocate obstacles (such as tables and chairs) to create AR

1.9.2  60” Turning Space
1.9.2.1 Employee only areas permit approach, entry, and exit; relocate obstacles to create turning space of 60”

1.9.8  Leave-As-Is
1.9.8.1 For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.10  Assembly Areas – not applicable
1.11 Restrooms - [CHECKLIST-RR], Both: accessible signage is mounted on doors PEC145, PEC146, PEC167; mirrors mounted above 40” and do not tilt PEC147, PEC168; coat hooks are mounted too high PEC171, PEC157, PEC170; no visual / audible fire alarm; Men’s: urinal rim too high PEC151; flush controls are mounted 45” PEC154; paper towel dispenser is 66” high out of reach range; Women’s toilet is mounted too far from side wall PEC174; grab bars are slightly off from accessible requirements; flush controls are on wrong side of toilet PEC179; stall door is not self closing; toilet paper dispenser mounted too far from center of toilet PEC183.

Recommendations:

1.11.1 Compliant Signage
1.11.1.1 Relocate existing signage to latch side of doors, 60” middle of sign.

1.11.2 Mirror
1.11.2.4 Lower the mirror so that the bottom edge of the reflecting surface is 40” max or is tilted so a seated person can see their reflection.

1.11.3 Sink
1.11.3.8 Lower paper towel dispensers in men’s bathroom to between 40-48” max.

1.11.4 Toilet/Urinals
1.11.4.1 Urinal hardware is mounted 45” aff, should not exceed 44”, leave as is. Hardware in women’s restroom is not on side of toilet with CLS, replace toilet tank with one having flush mechanism on the open side, in the alternative, install an auto flush unit.
1.11.4.3 Urinal, leave as is.
1.11.4.4 Women’s toilet centerline is 23” from side wall, should not 16-18” max, relocate to proper distance.
1.11.4.5 Women’s rear grab bar, leave as is.
1.11.4.6 Women’s side grab bar, leave as is.
1.11.4.7 Remount toilet paper dispenser in women’s restroom to max. 7” to 9” from front of toilet and 15” to 48” aff.
1.11.4.8 Lower coat hooks so between 40-48” max.
1.11.4.11 Adjust stall door to be self closing, or replace stall door of accessible stall with one that is self closing.
1.12 **Kitchen** - [CHECKLIST] Both: Only one sink and not compliant PEC138, PEC136; cabinets under sink / no knee clearance PEC136; sink front rim exceeds 34” max aff; not CFS around all fixtures or operable parts; lockers are protruding objects PEC139, PEC141, PEC142.

**Recommendations:**

1.12.2 **Accessibility Route**
1.12.2.1 **Relocate or rearrange** to maintain a 36” AR throughout the kitchen work area in the alternative, *leave as is*, employee work areas pursuant to ADA/ABA guidelines 106.5 Defined Terms, until an employee with a disability works here.

1.12.4 **Sink**
1.12.4.2 Sink height should be max 34” aff, *leave as is*, employee work area pursuant to ADA/ABA guidelines 106.5 Defined Terms, until an employee with a disability works here.

1.12.8 **Leave-As-Is**
1.12.8.1 For all other deficits, *leave as is*, employee work are pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here.

1.13 **Locker Rooms** – not applicable

1.14 **Aural and Visual Alarms** – not in every applicable room

**Recommendations:**

1.14.1 **Audible and Visual Alarms**
1.14.1.2 **Renovated Space. Install audible and visual alarms.**

1.15 **Directional and Permanent Space Signs** – GENERALLY there is no accessible directional or permanent space signage; conference room signage is above door PEC126.

**Recommendations:**

1.15.1 **Compliant Signage**
1.15.1.1 **Mount compliant signage** at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted at 60” to the middle of the sign and on the latch side of the door.
1.15.1.3 Create template for signs that addresses height of sign, size of characters, location of Braille, and other requirements.

1.15.1.4 Implement a sign revision program throughout the building, discriminating between directional signs and signs for permanent spaces.

1.15.1.5 Tactile Exit Signs

1.15.1.6 Remove Obstructions

1.16 Other - [CHECKLIST] – not applicable
Research Field Station Accessibility Audit
3.15.2012

Facility: Research Field Station

Background

District staff conducted an access audit of the Research Field Station. The audit was conducted within the context and base upon the past use, which was a mixed use of public and employee spaces. Their findings are below.

This building is currently closed to the general public and not in use as the Natural Resources Department / Research Department was relocated to the Lost Valley Visitor Center. Prior to allocating any funds to modifications to ADA deficiencies identified by this audit, how this building is to be used must be determined.

1.1 Parking - [CHECKLIST]

Recommendations: Leave as is, and determine the use before implementing any modifications.

1.2 Exterior Accessible Route - [CHECKLIST]

Recommendations: Leave as is, and determine the use before implementing any modifications.

1.3 Exterior Entry Signage - [CHECKLIST]

Recommendations: Leave as is, and determine the use before implementing any modifications.

1.4 Exterior Entry Doors - [CHECKLIST]

Recommendations: Leave as is, and determine the use before implementing any modifications.

1.5 Elevator or Lift - not applicable

1.6 Interior Accessible Route and Doors (includes common areas and stairs) [CHECKLIST-DOORS] [CHECKLIST-INTERIOR] [CHECKLIST-STAIRS] [CHECKLIST-RAMP]

Recommendations: Leave as is, and determine the use before implementing any modifications.

1.7 Service Counter - [CHECKLIST]

Recommendations: Leave as is, and determine the use before implementing any modifications.
Research Field Station Accessibility Audit
3.15.2012

1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) - [CHECKLIST]

Recommendations: Leave as is, and determine the use before implementing any modifications.

1.9 Employee Offices and Spaces - [CHECKLIST]

Recommendations: Leave as is, and determine the use before implementing any modifications.

1.10 Assembly Areas – not applicable

1.11 Restrooms - [CHECKLIST]

Recommendations: Leave as is, and determine the use before implementing any modifications.

1.12 Kitchen – not applicable

1.13 Locker Rooms – not applicable

1.14 Aural and Visual Alarms - [CHECKLIST]

Recommendations: Leave as is, and determine the use before implementing any modifications.

1.15 Directional and Permanent Space Signs - [CHECKLIST]

Recommendations: Leave as is, and determine the use before implementing any modifications.

1.16 Other – not applicable
Facility: Weidrich Barn

Background

District staff conducted an access audit of the Weidrich Barn. The audit was conducted within the context and base upon the past use, which was a mixed use of public and employee spaces. Their findings are below.

This building is currently closed to the general public and not in use as the Education Department was relocated to the Lost Valley Visitor Center. Prior to allocating any funds to modifications to ADA deficiencies identified by this audit, how this building is to be used must be determined.

1.1 Parking - [CHECKLIST] existing stall is not wide enough; sign mounted to low; does not have a van accessible sign.

Recommendations:

1.1.1 Compliant Signage

1.1.1.1 Add one van parking sign to one accessible stall.

1.1.1.2/3 Acquire and mount at appropriate heights and locations accessible parking signs for all stalls.

1.1.3 Parking Spaces

1.1.2.3 Relocate stalls to be on the shortest AR to the building entry or park features.

1.2 Exterior Accessible Route - [CHECKLIST]

Recommendations: Leave as is, and determine the use before implementing any modifications.

1.3 Exterior Entry Signage - [CHECKLIST] building does not have accessible signage.

Recommendations:

1.3.1 Entry Signage

1.3.1.1 Mount compliant signage at entrance designating it as accessible.

1.3.1.2 Mount compliant signage at inaccessible entrances directing patrons in wheelchairs to accessible entrance.
1.4 Exterior Entry Doors - [CHECKLIST]

**Main Level**
- **Maneuvering Clearance**: emergency exit.
- **Change in Level**: emergency exit; great room entrance; great room 3 & 4 (double doors).
- **Threshold**: great room entrance.
- **Threshold Beveled**: great room entrance.
- **LBF**: great room vestibule; great room entrance.
- **Closing Speed**: great room entrance.
- **Series of Doors Closers**: great room vestibule; great room entrance.

**Basement Level**
- **Maneuvering Clearance**: east emergency exit.
- **Overhead Clearance**: emergency exit; east emergency exit; south emergency exit.
- **Change in Level**: east emergency exit; south emergency exit.
- **Threshold**: east emergency exit.
- **Opening in Floor**: east emergency exit.
- **Openings in Floor Perpendicular**: east emergency exit.
- **Hardware**: emergency exit.
- **LBF**: east emergency exit.
- **Other**: emergency exit has a screen door.

**Recommendations:**

1. **1.4.1 Maneuvering Clearance**
   - 1.4.1.1 Relocate storage, furniture, and other obstacles to create adequate 60” maneuvering space around doors.

2. **1.4.3 Overhead Clearance**
   - 1.4.3.1 Replace doors with doors having 80” overhead clearance.

3. **1.4.4 Change in Level**
   - 1.4.4.1 Repair, bevel, or ramp CIL at door entries to be max .25”.

4. **1.4.5 Threshold**
   - 1.4.5.1 Replace threshold at exterior doors with ADA compliant thresholds.

5. **1.4.6 Gaps**
   - 1.4.6.1 Fill and maintain gaps at doorways to max .5”.

6. **1.4.7 Hardware**
   - 1.4.7.2 Replace hardware with lever hardware where indicated.

7. **1.4.8 LBF**
   - 1.4.8.1 Inspect, adjust, and maintain 8.5 lbf to open exterior doors.
1.4.9 **Closing Speed**

1.4.9.1 *Inspect, adjust, and maintain* closing speed on door closers so that doors do not close to 3” faster than 3 seconds when started at 70 degrees.

1.4.10 **Series of Doors Closers**

1.4.10.1 *Install a power door opener* that opens both sets of doors simultaneously, keeping them open for an adequate amount of time to allow patrons entry, in the alternative, relocate second set of doors at least 80” from the first set.

1.5 **Elevator or Lift** - not applicable

1.6 **Interior Accessible Route and Doors (includes common areas and stairs)**

[CHECKLIST-DOORS] [INTERIOR-MAIN] [INTERIOR-BASEMENT] [CHECKLIST-STAIRS]

**Doors - Main Level**

*Door Width*: great room barn wood closet.
*Hardware*: great room barn wood closet.
*Hardware Height*: great room barn wood closet.
*LBF*: great room women’s restroom; great room men’s restroom.
*Surface*: great room barn wood closet.

**Doors - Basement Level**

*Overhead Clearance*: women’s restroom; men’s restroom; hallway; half kitchen.
*Threshold*: half kitchen.
*Threshold Beveled*: half kitchen.
*Opening in Floor*: women’s restroom; men’s restroom; half kitchen.
*Openings in Floor Perpendicular*: women’s restroom; men’s restroom.
*Hardware*: half kitchen.
*LBF*: women’s restroom; men’s restroom; hallway.
*Closer*: women’s restroom.
*Other*: half kitchen has a split door.

**Interior – Main Level**: building does not have a fire alarm system; IAR does not connect each of the interior public spaces; IAR does not connect all elements and areas that are required to be accessible; changes in level are greater than .25”; changes in level greater than .5” do not have ramps; doors along the IAR are not 32” min.; IAR does have protruding objects in the 27” to 80” aff range that are greater than 4” into the circulation path; not all fountain sites have 2 fountains; do not have a lower fountain bowl; for multi-story buildings, the upper room (storage/ utility) does not have an accessible means of egress; stairway handrails do not have a 48” wide clearance.

**Interior – Basement Level**: building does not have a fire alarm system; none of the public entrance doors are accessible; doors along the accessible route have a pull force of more than 5 lbf; IAR does have protruding objects in the 27” to 80” aff range that are greater than 4” into the circulation path.
**Stairs – Main to Basement Level:** top stair does not have a detectable warning at the top of the stair run; stairs do not have handrails on both sides; handrails do not extend the distance of the width of the tread plus 12” beyond the bottom stair.

**Recommendations:**

1.6.2 **Interior Doors**
   1.6.2.1 *Replace door* with one having 32” clear width.
   1.6.2.2 *Replace doors* with doors having 80” overhead clearance.
   1.6.2.3 *Replace hardware* with lever hardware where indicated, mounted 34” to 48” aff.
   1.6.2.4 *Inspect, adjust, and maintain* 5 lbf to open interior doors.
   1.6.2.5 *Inspect, adjust, and maintain* closing speed on door closers so that doors do not close to 3” faster than 3 seconds when started at 70 degrees.
   1.6.2.7 *Door Surface – not smooth.*
   1.6.2.8 *Other – screen door.*

1.6.3 **Floor Surface**
   1.6.3.2 *Replace noncompliant threshold* at interior doors with ADA compliant thresholds.
   1.6.3.3 *Fill and maintain gaps* at doorways to max .5”

1.6.4 **Interior Routes**
   1.6.4.1 *Provide an IAR* to all public areas required to be accessible.
   1.6.4.4 *Repair, bevel or ramp* CIL along IAR.
   1.6.4.11 *Replace drinking fountain* with hi-lo bowl fountain.
   1.6.4.16 Upon renovation *install audible and visual alarms* in all rooms and spaces.
   1.6.4.17 *Relocate protruding objects* along the interior AR or place cane detectable warning at foot.

1.6.6 **Stairs**
   1.6.6.1 *Install detectable warning* strip on top treads of each stairway.
1.6.6.2  Install compliant handrails on both sides of stairway, mounted 34” to 38” aff with top and bottom extensions.

1.7  Service Counter - [CHECKLIST] is not at 34” aff.

Recommendations:

1.7.1  Service Counter
1.7.1.1  Lower height of a 36” wide segment of service count to max 34” aff.

1.8  Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) - [CHECKLIST]

Main Level
36” Access Aisle: great room/ reception area.
60” Turning Space: great room/ reception area.
Protruding Objects: great room/ reception area; office.
Clear Floor Space: office.
Work Surface: great room/ reception area.
Compliant Sink: great room/ reception area.

Basement Level
36” Access Aisle: sink/ storage; utility; craft.
60” Turning Space: utility.
Protruding Objects: sink/ storage; utility; craft.
Floor Surface Firm: utility.
Gaps: utility; craft.
Clear Floor Space: sink/ storage; utility; craft.
Reach Range: craft.

Recommendations:

1.8.1  Accessibility Route
1.8.1.1  Relocate obstacles (upper counter top) to create AR through great room/ reception area.

1.8.1.2  Relocate obstacles (upper counter top, sink) to create adequate turning space behind reception area and utility.

1.8.1.4  Relocate protruding objects or place cane detectable waning at foot.

1.8.1.5  Remove, or relocate (furniture, storage) in CFS at fixtures and operable parts.

1.8.1.6  Room/ closet to small for access, leave as is.
1.8.2 Gaps
1.8.2.2 Correct or fill gap.

1.8.2.3 Replace drain with one having openings max. .5”.

1.8.2.4 Floor Surface Firm/Slippery.

1.8.3 Work Surface
1.8.3.1 Replace reception area desk with one having an adjustable height for use by an adult/child in a wheelchair.

1.8.3.2 Lower operating mechanisms to max. 48” aff to the highest operable part.

1.8.4 Sink
1.8.4.2/4 Remove base cabinets to provide knee clearance and lower sink height to max 34” aff.

1.9 Employee Offices and Spaces - [CHECKLIST]

Recommendations:

1.9.8 Leave-As-Is
1.9.8.2 For all deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until employee with a disability works here.

1.10 Assembly Areas – not applicable

1.11 Restrooms - [CHECKLIST]

Main Level
Directional Signage: men’s; women’s.
Compliant Signage: men’s; women’s.
Symbol of Accessibility: men’s; women’s.
Clear Floor Space: men’s.
Sink: men’s.
Pipes: men’s; women’s.
Urinal 17” max aff: men’s.
Urinal Clear Floor Space: men’s.
Urinal depth 13.5” min: men’s.
Urinal Controls: men’s.
Fixture/Operable Parts Accessible/Reach Range: men’s; women’s.
WC Centerline: women’s.
WC Stall: men’s.
WC Clearance: men’s.
WC Side Grab Bars: men’s; women’s.
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WC Mounted 33-36" aff: women’s.
WC Flush Controls: men’s.
WC Clear Door Width: men’s; women’s.
WC Toilet Paper Dispensers: women’s.

**Basement Level**
Directional Signage: men’s; women’s.
Compliant Signage: men’s; women’s.
Symbol of Accessibility: men’s; women’s.
Interior Mirrors: men’s; women’s.
Pipes: men’s; women’s.
Urinal 17" max aff: men’s.
Urinal Clear Floor Space: men’s.
Urinal depth 13.5" min: men’s.
Urinal Controls: men’s.
Fixture/ Operable Parts Accessible/ Reach Range: men’s; women’s.
WC Centerline: women’s.
WC Stall: men’s; women’s.
WC Clearance: men’s; women’s.
WC Rear Grab Bar: men’s; women’s.
WC Flush Controls: men’s; women’s.
WC Clear Door Width: women’s.
WC Toilet Paper Dispensers: men’s; women’s.

**Recommendations:**

1.11.1 **Compliant Signage**
1.11.1.1 Acquire and mount compliant signage for restrooms, including symbol of accessibility, mounted on the wall, latch side of the door, 60" to the center of the sign.

1.11.2 **Mirror**
1.11.2.1 Lower mirror in restroom so that reflective surface of mirror is max 40" aff.

1.11.3 **Sink**
1.11.3.3 Lower sinks to max 34" aff to front of rim.
1.11.3.5 Insulate exposed pipes under sink in restrooms
1.11.3.6 Relocate privacy wall at urinal to provide 19" of CFS under sink.

1.11.4 **Toilets/ Urinals**
1.11.4.1 Replace toilet tank with one having flush mechanism on the open side, in the alternative, install an auto flush unit.
1.11.4.4 Remount toilets to 16 to 18" from the side wall to centerline.
**1.11.4.5** *Install rear grab bar* to the correct placement behind the water closet, 12” to one side of center and 24” to the other and 33” to 36” aff in restrooms.

**1.11.4.6** *Remount side grab bar* with a 42” long grab bar, mounted max 12” from the rear wall and 33” to 36” aff in restrooms.

**1.11.4.7** *Remount toilet paper dispenser* in restrooms to max 7” to 9” from front of toilet and 15” to 48” aff.

**1.11.4.8** *Lower hooks* in stalls to max 48” aff.

**1.11.4.10** *Widen accessible stalls to* min. 60” clear width, 59” depth. *Provide toe clearance* at the front and side partitions, or enlarge stall to provide the same.

**1.11.4.11** *Adjust or replace accessible stall door* to be self-closing.

**1.11.4.12** *Relocate privacy wall* at urinal to provide 30” CFS.

**1.11.4.13** *Replace urinal* with compliant unit having a 13.5” min. depth and mounted at max 17” to rim having flush controls max 44” aff.

**1.12** *Kitchen* - [CHECKLIST-MAIN] [CHECKLIST-BASEMENT]

**Main Level:** 50% cabinet shelf storage is not within reach range; sink is not accessible; sink installed above 34” max aff.; sink does not have knee clearance; there is not clear floor space; change in level greater than .5” and no ramp provided; sink not within reach range; room does not have visual/audible alarm.

**Basement Level:** sink is not accessible; sink installed above 34” max. aff.; sink does not have knee clearance; oven controls are on top; room has protruding objects; room does not have a visual/audible alarm; room does not have an accessible means of egress.

**Recommendations:**

1.12.4 *Sink*

1.12.4.2/4 *Remove* base cabinet and *lower* sink height to max 34” aff., or, *leave as is*, employee work area pursuant to ADA/ABA guidelines 106.5 Defined Terms, until an employee with a disability works here.
1.12.5 Oven
   1.12.5.1 Replace oven with one having controls on the front panel.

1.12.7 Storage
   1.12.7.1 Lower 50% of shelving, or relocate supplies to within reach range, max 48” aff in the alterative, leave as is, employee work area pursuant to ADA/ABA guidelines 106.5 Defined Terms, until an employee with a disability works here.

1.12.8 Leave-As-Is
   1.12.8.1 For all other deficits, leave as is, employee work area pursuant to ADA/ABA guidelines 106.5 Defined Terms, until an employee with a disability works here.

1.13 Locker Rooms – not applicable

1.14 Aural and Visual Alarms - [CHECKLIST]

Recommendations:

   1.14.1 Audible and Visual Alarms
      1.14.1.2 Upon renovation install audible and visual alarms in all rooms and spaces.

1.15 Directional and Permanent Space Signs - [CHECKLIST]

Recommendations:

   1.15.1 Compliant Signage
      1.15.1.3 Create template for signs that addresses height of sign, size of characters, location of Braille, and other requirements.

1.16 Other – not applicable
Facility: Wildlife Resource Center

Background

District staff conducted an access audit of the Wildlife Resource Center. Their findings are below.

1.1 Parking - [CHECKLIST] stall slope 7.3%; handicap parking signage is not reflective, missing bottom arrow and van accessible sign; bottom edge is 32.5” from finished edge of pavement.

Recommendations:

1.1.1 Compliant Signage
1.1.1.1 Acquire and mount correct EGP reserved parking and fine sign for accessible stall; add one EGP van parking sign to one accessible stall.
1.1.1.2 Raise existing accessible parking signs so lowest end of bottom sign is min 60” aff as a smart practice (photos).

1.1.2 Surface
1.1.2.1 Repair or correct slope of parking space to max 2% in any direction.

1.2 Exterior Accessible Route - [CHECKLIST] adjacent surfaces to the AR are greater than 5%; running slope of the AR is greater than 5%; ramp cross slope is greater than 2%; ramp cross slope of landing is greater than 2%; landing is not 60” by 60”; handrail is not compliant.

Recommendations:

1.2.1 Surface
1.2.1.4 Correct or repair sidewalk running slope along AR to max 5%.
1.2.1.5 Correct slope of adjacent street surfaces to max 5%.

1.2.6 Ramps
1.2.6.1 Correct ramp sidewalk cross slope to max 2%.
1.2.6.2 Correct landing cross slope to max 2%; enlarge landing on ramp where directions change to 60” by 60”.
1.2.6.3 Install or replace handrails on both sides of the ramp.
1.3 Exterior Entry Signage - [CHECKLIST] entry lacks signage designating accessible entry (photo).

Recommendations:

1.3.1 Entry Signage
1.3.1.1 Mount compliant signage at entrance designating it as accessible.
1.3.1.2 Mount compliant signage at inaccessible entrances directing patrons in wheelchairs to accessible entrance.

1.4 Exterior Entry Doors - [CHECKLIST] threshold of kitchen entry door is ¾” and not beveled.

Recommendations:

1.4.4 Change in Level
1.4.4.1 Repair, bevel, or ramp CIL kitchen entry door to be max .25”.

1.5 Elevator or Lift – not applicable.

1.6 Interior Accessible Route and Doors (includes common areas and stairs) [CHECKLIST-DOORS] [CHECKLIST-INTERIOR] [CHECKLIST-STAIRS]

Maneuvering Clearance: office; restroom; middle animal room; storage room; reptile room; double doors.
Hardware: office; north bird room; middle animal room; turtle room; storage room; reptile room.
Closer: double doors 2 seconds.
Interior: fire alarm system does not operate; there is not clear floor space around fixtures and operable parts (30”x48”); IAR has protruding objects in the 27” to 80” aff range that are greater than 4”.
Stairs: leave as is.

Recommendations:

1.6.1 Clearance
1.6.1.1 Relocate storage, furniture, and other obstacles to create 60” maneuvering space around doors.
1.6.1.2 Relocate protruding objects along the IAR or place cane detectable warnings.
1.6.2 **Interior Doors**

1.6.2.3 *Replace hardware* with lever hardware where indicated, mount 34” to 48” aff.

1.6.2.5 *Inspect, adjust, and maintain* closing speed on door closers so that doors do not close to 3” faster than 3 seconds when started at 70 degrees (checklist).

1.6.4 **Interior Routes**

1.6.4.7 *Remove or relocated storage* in clear floor space at fixtures and operable parts along the IAR.

1.6.4.16 *Inspect, repair or replace* fire alarm system.

1.6.6 **Stairs**

1.6.6.6 *Leave as is*, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.7 **Service Counter** - not applicable

1.8 **Public Designated Use Spaces** (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) – not applicable.

1.9 **Employee Offices and Spaces** - [CHECKLIST]

- **36" Access Aisle**: lunch room; office; storage room; reptile room; SE turtle room.
- **60" Turning Space**: office; turtle room; storage room; reptile room; SE turtle room.
- **Protruding Objects**: reception room; kitchen.
- **Clear Floor Space**: kitchen; middle animal room; storage room; reptile room; SE turtle room.
- **Reach Range**: lunch room; office; turtle room.
- **Visual/ Audible Alarm**: reception area; lunch room; office; N middle bird room; kitchen; middle animal room; turtle room; storage room; reptile room; SE turtle room.
- **Sink**: lunch room; kitchen; middle animal room.

**Recommendations:**

1.9.1 **36” Access Aisles**

1.9.1.1 Employee only areas permit approach, entry, and exit; *relocate obstacles* such as tables and chairs to create AR through rooms indicated (checklist).

1.9.2 **60” Turning Space**

1.9.2.1 Employee only areas permit approach, entry, and exit; *relocate obstacles* to create turning space of 60” in rooms indicated (checklist).
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1.9.4 Protruding Objects
1.9.4.1 Leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.9.5 Clear Floor Space
1.9.5.1 Leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.9.6 Reach Range
1.9.6.1 Leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.9.8 Leave-As-Is
1.9.8.2 For all other deficits, leave as is, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.10 Assembly Areas – not applicable.

1.11 Restrooms - [CHECKLIST-MULTI] does not have compliant signage; is not identified by the symbol of accessibility; bottom edge of mirror mounted to high at 49”; pipes are exposed; turning space is only 48”; floor mounted water closet is only 51” wide; seat height is only 16”; side wall grab bar is only 30”; flush controls are not mounted on the open side of water closet; toilet dispenser is mounted to close to the front of the water closet at 5”.

Recommendations:

1.11.1 Compliant Signage
1.11.1.1 Acquire and mount signage with access symbol mounted on wall, latch side of door, 60” aff to middle of sign (checklist).

1.11.2 Mirror
1.11.2.1 Lower mirror in restroom so that reflective surface of mirror is max 40” aff.

1.11.3 Sink
1.11.3.5 Insulate exposed pipes under sink in restroom.

1.11.4 Toilet/Urinals
1.11.4.1 Replace toilet tank with one having flush mechanism on the open side, in the alternative, install an auto flush unit.
1.11.4.3 **Replace toilet seat, or re-set or replace water closet** to 17” to 19” aff.

1.11.4.6 **Replace side grab bar** with a 42” long grab bar, mounted max 12” from rear wall and 33” to 36” aff.

1.11.4.7 **Remount toilet paper dispense** in restroom to max 7” to 9” from front of toilet and 15” to 48” aff.

1.11.7 **Circulation**

1.11.7.1 **Leave as is**; do to existing room size, 60” turning space and 60” wide and 59” deep stall not feasible.

1.12 **Kitchen** - [CHECKLIST] room is not free of protruding objects; there is not clear floor space around fixtures and operable parts; room does not have an audible/visual alarm; all sinks mounted to high at 36” with no knee clearance.

**Recommendations:**

1.12.2 **Accessibility Route**

1.12.2.4 **Relocate protruding objects** in kitchen or place cane detectable warnings or **leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.12.2.5 **Provide appropriate clear floor space** around fixtures and operable parts or **leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.12.4 **Sink**

1.12.4.2/4 **Remove** base cabinets to provide knee clearance and lower sink height to max 34” aff. or **leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (checklist).

1.13 **Locker Rooms** – not applicable.

1.14 **Audible and Visual Alarms** - [CHECKLIST] existing fire alarm system does not work.

**Recommendations:**

1.14.1 **Audible and Visual Alarms**

1.14.1.1 **Inspect, repair or replace** fire alarm system.
1.15 Directional and Permanent Space Signs - [CHECKLIST] building has no signage.

Recommendations:

1.15.1 Compliant Signage
1.15.1.1 Mount compliant signage at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted at 60” to the middle of the sign and on the latch side of the door (checklist).

1.15.1.3 Create template for signs that addresses height of sign, size of characters, location of Braille, and other requirements (checklist).

1.15.1.4 Implement a sign revision program throughout the building, discriminating between directional signs and signs for permanent spaces (checklist).

1.16 Other – not applicable