Education Program Registration Procedures

Choose one of the following convenient ways to complete your registration.

If you are registering by mail or drop off, make sure you sign the participant waiver at the bottom of the registration form, download at bit.ly/Online-Reg. Copies of the form are acceptable as long as they are legible. Payment must accompany your registration. We accept checks payable to McHenry County Conservation District and cash. Payment by credit card is accepted via online registration only.

Register early. Classes are typically canceled if they do not meet their minimums one week ahead of time.

Withdrawal/Cancellation. If you need to withdraw from a class, please contact Prairieview Education Center at (815) 479-5779 or email education@mccdistrict.org as soon as possible. This information is needed for a number of reasons and also allows registrants on the waiting lists to be contacted. Unless otherwise noted, advance notice of five business days (ten in the case of summer camps) is required to receive a refund. Cancellations may occur if there are an insufficient number of people signed up or if severe weather is forecast.

Choose one of the following convenient ways to complete your registration.

Online: MCCDistrict.org
Fax (no fee programs only): (815) 479-5766
Phone: (815) 479-5779

Mail:
Attn: Program Registration
Prairieview Education Center
2112 Behan Road, Crystal Lake
Mon.-Fri.: 9 a.m.–5 p.m.
Sat.: 12:30–4:30 p.m., Sun.: Closed

Lost Valley Visitor Center
Route 31 & Harts Rd., Ringwood
Nov.–Mar.: Daily 9 a.m.–4 p.m.
Apr.–Oct.: Daily 9 a.m.–5:30 p.m.

Registration Dates
Registration is processed first come, first served. Beginning on the following dates:

<table>
<thead>
<tr>
<th></th>
<th>Residents</th>
<th>Non-residents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring</td>
<td>Feb. 10</td>
<td>Feb. 20</td>
</tr>
<tr>
<td>Summer</td>
<td>May 10</td>
<td>May 20</td>
</tr>
<tr>
<td>Fall</td>
<td>Aug. 10</td>
<td>Aug. 20</td>
</tr>
<tr>
<td>Winter</td>
<td>Nov. 10</td>
<td>Nov. 20</td>
</tr>
</tbody>
</table>

Confirmation. You will receive a confirmation by email and/or mail to verify your space in the program.

Spring: Feb. 10 Feb. 20
Summer: May 10 May 20
Fall: Aug. 10 Aug. 20
Winter: Nov. 10 Nov. 20

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