



**FOR IMMEDIATE RELEASE**

**CONTACT:  
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OFFICE 815.338.6223

NOTICE TO ALL MCHENRY COUNTY MEDIA

MEETING NOTICE

(November 16, 2009) In compliance with the Open Meetings Act, this is to inform you that the regularly scheduled meeting of the McHenry County Conservation District Board of Trustees has been scheduled for Thursday, November 19, 2009 at 6:00 p.m. The meeting will go into Executive Session immediately after the Roll Call with the regular monthly public portion of the meeting convening at 7:00 p.m. The meeting will be held at the Brookdale Administrative Office in Woodstock, Illinois.

The Brookdale Administrative Office is located at 18410 US Highway 14, Woodstock, Illinois. Please contact the District office for more detailed directions at (815) 338-6223.



18410 U.S. Highway 14, Woodstock, IL 60098  
815.338.MCCD (6223) MCCDistrict.org

Goal #6: To foster a conservation ethic among McHenry County citizens helping all of us, regardless of the basis for our interest in nature, to develop a greater awareness of our role in, and responsibility for, the total community of life. A conservation ethic asks us to assume a moral duty to become educated about conservation issues and then to act on that information. A conservation ethic is an attitude that recognizes the importance of preserving the natural heritage of the county's open space.

MCHENRY COUNTY CONSERVATION DISTRICT  
BOARD OF TRUSTEES  
AGENDA  
NOVEMBER 19, 2009  
6:00 P.M.  
Brookdale Administrative Offices

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL
- 3.0 EXECUTIVE SESSION I  
Motion to go into Executive Session pursuant to Exception 2C5 (Real Estate), 2C6 (Sale/Lease Real Estate), 2C11 (Probable or Imminent Litigation and Pending Litigation), and 2C21 (Review of Closed Session Minutes) of the Open Meetings Act (5 ILCS 120/1 et. seq.).
- 4.0 RECONVENE - IMMEDIATELY FOLLOWING EXECUTIVE SESSION I - 7:00 P.M.
  - 4.1 ROLL CALL
- 5.0 PLEDGE OF ALLEGIANCE
- 6.0 PUBLIC COMMENTS

Public comments will be limited to 3 min. per person. Board members welcome all comments and will take them under advisement.

## 7.0 PRESENTATIONS/INTRODUCTIONS

## 8.0 COMMITTEE REPORTS

- 8.1 Trustee Reports on Conferences & Meetings Attended
  - 8.1a Fox River Ecosystem Partnership & Kishwaukee River Ecosystem Partnership - Vice-President Williamson
  - 8.1b Imagine McHenry County -Secretary Ivers
  - 8.1c Agricultural Conservation Easement and Farmland Protection - President LaGue
  - 8.1d Chicago Wilderness - Secretary Ivers
  - 8.1e IACD/IACFPD/IAPD - Trustee Carver
  - 8.1f McHenry County Conservation Foundation - Vice-President Williamson
  - 8.1g Other
- 8.2 Finance Committee
  - 8.2a Verbal Report of Meeting held on November 16, 2009
- 8.3 Outreach & Advocacy Committee
  - 8.3a Verbal Report of CAC Meeting held on October 21, 2009
  - 8.3b Approval of Citizen Advisory Committee Minutes of October 21, 2009

## 9.0 COUNTY BOARD LIAISON REPORT

## 10.0 BOARD BUSINESS - CONSENT AGENDA

Consent agenda items are approved in one motion as presented on the agenda. The Trustees may remove items from the consent agenda for discussion purposes prior to the motion to approve.

- 10.1 Approval of Minutes
  - 10.1a October 7, 2009
  - 10.1b October 22, 2009
- 10.2 Receive & Place in Confidential File Closed Session Minutes - Already Distributed
  - 10.2a October 7, 2009
  - 10.2b October 22, 2009
- 10.3 Board Committee Minutes to be Received and Placed on File
  - 10.3a Finance Committee Minutes of October 19, 2009
  - 10.3b Citizens Advisory Committee Minutes of October 21, 2009
- 10.4 Treasurer's Report
- 10.5 Staff Monthly Report for November
- 10.6 Motion to adopt Resolution #09-40 establishing Regular Meeting Dates of the Board of Trustees and the Committees of the McHenry County Conservation District for January 1, 2010 through December 31, 2010.
- 10.7 Motion to adopt Resolution #09-41 approving the Dufield Pond Conservation Area Master Plan.
- 10.8 Motion to adopt Resolution #09-42 approving the Boone Creek Conservation Area Master Plan.
- 10.9 Motion to authorize the Executive Director to negotiate and execute the following contracts for employee insurance for the period of January 1, 2010 through December 31, 2010 as presented; Blue Cross Blue Shield of

Illinois for health and dental insurance, Vision Service Plan for vision insurance, and Mutual of Omaha for life insurance.

- 10.10 Motion adopt Resolution #09-43 authorizing the Executive Director to execute a natural resource management agreement between the District and Martin Papanek for the Bystricky Prairie Nature Preserve.
  - 10.11 Motion to authorize the preparation of specifications and let bids for the leasing of farm land on the Berry Parcel.
  - 10.12 Motion to authorize the Board President and Executive Director to execute a professional services agreement with Obenauf Auction Services, Inc. of Round Lake, IL to conduct an on line auction to sell excess equipment as listed.
  - 10.13 Motion to accept all bids received for Contracts #30 and #31 on the Lost Valley Visitor Center as presented by Featherstone, Inc. in their Letter of Bid Award Recommendation dated November 9, 2009 for a total cost of \$267,076.64.
  - 10.14 Motion to ratify Change Order #2 in the amount of \$4,153.90 from Pease Construction, Inc., of Ringwood, IL, for modification to the scope of work for the Kishwaukee Headwaters Conservation Area/Asphalt Parking Lot Project.
  - 10.15 Motion to ratify Addendum #1 to a Professional Services Agreement with Condon Consulting Engineers of Ringwood, IL for additional construction layout services on the Nippersink Canoe Base Conservation Area Project for an amount not to exceed \$4,500.
  - 10.16 Motion to authorize the Executive Director to execute Letters of Authorization to authorize American Tower, Sprint Nextel, and Clear Wireless to act as agents to file building permit application(s) for the installation of its antennas and related telecommunications equipment on the existing tower and property identified.
  - 10.17 Motion to ratify Change Order #1 in the amount of \$9,287.50 from Team REIL, Inc., of Union, IL, for modification to the scope of work for the Lake in the Hills Fen Conservation Area Asphalt Entrance Drive & Parking Lot Project.
  - 10.18 Motion to approve Series 2: Change Orders on the Lost Valley Visitor Center for the various contracts submitted by Featherstone, Inc. for an amount not to exceed \$61,290.
  - 10.19 Motion to authorize the preparation of specifications and the letting of bids for the brush clearing at Pleasant Valley Conservation Area.
- 11.0 OTHER BOARD BUSINESS
    - 11.1 Approval of Bills Payable for the Month of October 2009
    - 11.2 Lost Valley Visitor Center Progress Report
    - 11.3 Change Orders
  - 12.0 PRESIDENT'S REPORT
  - 13.0 TRUSTEE'S REPORT
  - 14.0 DIRECTOR'S REPORT
  - 15.0 EXECUTIVE SESSION II (If needed)

Motion to go into Executive Session pursuant to Exception 2C5 (Real Estate), 2C6 (Sale/Lease Real Estate), 2C11 (Probable or Imminent Litigation and Pending

Litigation), and 2C21 (Review of Closed Session Minutes) of the Open Meetings Act (5 ILCS 120/1 et. seq.).

16.0 RECONVENE II

17.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION I & II

18.0 ADJOURN

(Motion to adjourn or a motion to fix the time to which the Board shall adjourn to Thursday, December 3, 2009, 6:00 p.m., Brookdale Administrative Office.)

*Notice: In compliance with the American with Disabilities Act (ADA), this and all other MCCD Board of Trustee Meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed please call the Executive Director's Office at 815.338.6223 at least 72 hours prior to any.*