



## *Job Opportunities Bulletin*

**JOB TITLE:** Education Department Seasonal Program Leader

**DEPARTMENT:** Education

**LOCATION:** Prairieview Education Center (Crystal Lake) or Lost Valley Visitor Center (north of McHenry)

**WAGE:** Starting at \$8.50 per hour

### **JOB OVERVIEW:**

The District is currently seeking Seasonal Program Leaders for the 2012 summer season to lead summer environmental education programs, including day camps. Some evening and weekend work is required and scheduling flexibility is a must. Almost all programs are outdoors. Training is included.

### **JOB RESPONSIBILITIES:**

Job responsibilities include:

- Work as part of a team to plan and lead summer day camps for children aged 6-15.
- Help to develop and lead programs for a variety of audiences, including families with children, adults only, and youth only aged preschool and up.
- Promote awareness of the Conservation District's mission.
- Participate in other education projects as needed.

### **QUALIFICATIONS:**

Qualifications for this position include:

- Completion of at least two years of a Bachelor's degree program in environmental education or other environmental field.
- Must have strong communication skills necessary to present programs and be able to work as a member of a team.
- Must enjoy working with people of all ages, be enthusiastic about our natural world, and be energetic.
- Current and valid driver's license.
- Experience leading natural history and conservation-related programs in an outdoor setting recommended.

### **WORKING CONDITIONS:**

Work involves working primarily outside in all weather conditions with frequent walking of up to three miles per day that is at times on hilly terrain. The job duties may require the individual to assist staff in loading and unloading 80-pound canoes onto trailers and to paddle a canoe up to seven miles. Requires a sighted individual (vision corrected to 20/20) to plan and conduct outdoor education programs. This work also requires an individual with normal hearing (corrected to within a normal audible range) for interacting with employees and public.

### **WORK DATES & LOCATION:**

Preferred starting date is in late May, with work continuing through mid-August. Employees will be based out of either the Prairieview Education Center in Crystal Lake or the Lost Valley Visitor Center in Glacial Park, north of McHenry. If you have a preference, please indicate so in your cover letter.

**CLOSING DATE:** April 30, 2012

**APPLICATIONS:** Send cover letter, resume and completed application form to McHenry County Conservation District, Deb Chapman, Education Services Manager, 2112 Behan Road, Crystal Lake, IL 60014. For more information, call Deb at 815-479-5779.